BOWDEN

Town of Bowden - Regular Council Meeting

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 - 20th Avenue, Bowden,
on **Monday, October 26th, 2026, 7:00 PM**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:01 PM.

PRESENT	Mayor	Laurie Miller
	Deputy Mayor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CAO	Christiaan Liebenberg (Recorder)
	Delegate	Vicinia Planning Inc.

1.a Land Acknowledgement.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

2.a Agenda.

Motion 2.a
MOVED by Deputy Mayor Randy Brown that Council adopt the agenda for the October 26th, 2026, Regular Council Meeting as presented and printed with the following amendment: Item 12: LUB review move to Item 5 Delegations Closed Session AND addition Item 10.a: Attendance FCSSAA Annual Conference 2026: Councillor Ryan Howlett, November 25th to 27th Edmonton, AB.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (October 13th, 2026).

Motion 3.a
MOVED by Councillor Ryan Howlett that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of October 13th, 2026.

CARRIED

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a Community Support Christmas 2026 Donations: CLOSED SESSION OF COUNCIL. ATIA s. 30 - To discuss Third Party Matters AND Access to Information Act, ss. 29 (Advice from Officials) Land Use Bylaw and Municipal Development Plan rewrite 2026 - review edits from October 5th & 9th, 2026.

Motion 5.a (i)
MOVED by Councillor Amanda Peffers at 7:02 PM that Council moves into a closed session to discuss Advice from Officials and Third-Party Matters ATIA ss.29 & 30.

CARRIED

Motion 5.a (ii)
MOVED by Councillor Ryan Howlett at 7:26 PM that Council return to an "open meeting" of Council.

CARRIED

Motion 5.a (iii)
MOVED by Councillor Ryan Howlett that Council approve a community support donation in the following amount of $620 for the 2026 Community Christmas Lunch and to include: Hall Rental $420 and Santa $200. Council also approve a separate transactional donation for the Hall Deposit fee in the amount of $500 to be made out to Patterson Hall directly. Council upon payment, requires a brief letter or email from the organizer confirming: "I am the organizer of the Bowden Christmas Supper and accept responsibility for the operation of the event, including volunteers, food service, insurance, and attendee safety."

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action.

Motion 6.a
MOVED by Deputy Mayor Randy Brown that Council accepts the Council Resolutions Follow Up Action Report as information. Council also directs Administration to do more research on the feasibility of solar energy solutions to be installed on vacant lands across the tracks, south of the dog park.

CARRIED

6.b Key Dates.

Motion 6.b
MOVED by Councillor Carol Pion that Council accepts agenda item 6.b Key Dates as information and amended/updated as discussed.

CARRIED

7. BYLAWS & POLICIES

7.a ATCO Natural Gas Distribution System Franchise Agreement 2026 and Bylaw 03 - 2026.

Motion 7.a (i)
MOVED by Deputy Mayor Randy Brown that Council receive, accept and approve the ATCO executed Natural Gas Distribution System Franchise Agreement as presented in writing and Council authorize the Mayor and CAO sign the agreement completing step 15 of the "process for renewal".

CARRIED

Motion 7.a (ii)
MOVED by Councillor Cameron Morrison that Council give second reading to Natural Gas Distribution System Franchise Agreement Bylaw 03 - 2026.

CARRIED

Motion 7.a (iii)
MOVED by Councillor Amanda Peffers that Council give third and final reading to Natural Gas Distribution System Franchise Agreement Bylaw 03 - 2026.

CARRIED

7.b Procedural Bylaw 09 - 2026. (Municipal Accountability Program gap 2 - September 2026).

Motion 7.b (i)
MOVED by Councillor Cameron Morrison that Council give second reading to Procedural Bylaw 09 - 2026.

CARRIED

Motion 7.b (ii)
MOVED by Councillor Carol Pion that Council give third and final reading to Procedural Bylaw 09 - 2026.

CARRIED

7.c Subdivision and Development Appeal Board Services Agreement Red Deer County October 2026 and Subdivision and Development Appeal Board Bylaw 10 - 2026.

Motion 7.c (i)
MOVED by Deputy Mayor Randy Brown that Council receive, accept and approve the Subdivision and Development Appeal Board Services Agreement with Red Deer County as presented in writing by Red Deer County Legislative Services and Council authorize the Mayor and CAO sign the agreement for execution.

CARRIED

Motion 7.c (ii)
MOVED by Councillor Carol Pion that Council gives first reading to SDAB Bylaw No. 10 - 2026.

CARRIED

Motion 7.c (iii)
MOVED by Councillor Amanda Peffers that Council gives second reading to SDAB Bylaw No. 10 - 2026.

CARRIED

Motion 7.c (iv)
MOVED by Councillor Ryan Howlett that Council gives agreement to consider third and final reading of Bylaw No. 10 - 2026.

UNANIMOUSLY CARRIED

Motion 7.c (v)
MOVED by Councillor Marietta Tuckwell that Council gives third and final reading to Bylaw No. 10 - 2026.

CARRIED

8. NEW BUSINESS

8.a None scheduled.

9. FINANCIAL

9.a None scheduled.

10. CORRESPONDENCE

10.a AB Muni's Update on RCMP Collective Bargaining.
(email received October 7th, 2026).

10.b AB Government October 2026 Central Alberta Regional Connector
(email received October 8th, 2026).

10.c Chinook's Edge School Division Dinner invite for November 24th.
(email received September 23rd, 2026).

10.d CAEP Fall General Meeting November 18th.
(email received October 15th, 2026).

10.e Canada Post Mayor Reply Letter.
(October 15th, 2026).

10.f Emera, ATCO & Canadian Utilities Merger Announcement.
(email received October 13th, 2026).

10.g Royal Canadian Legion Branch 104 Innisfail Remembrance Day Wreath Laying Invite Mayor
(letter received October 13th, 2026) and Mayor reply email October 19th, 2026.

Motion 10
MOVED by Deputy Mayor Randy Brown that Council accepts all the correspondence presented as information.

CARRIED

Item 10.a Attendance FCSSAA Annual Conference 2026: Councillor Ryan Howlett, November 25th to 27th Edmonton, AB.

Motion 10.a
MOVED by Councillor Marietta Tuckwell that Council approve Councillor Ryan Howlett attend the FCSSAA Annual Conference 2026.

CARRIED

11. REPORTS

11.a CAO's Report.

Motion 11.a
MOVED by Councillor Ryan Howlett that Council accepts the submitted CAO report as information.

CARRIED

11.b Council Committee Reports: None scheduled.

11.c Other Bodies & Organizations. None scheduled.

12. CLOSED SESSION Access to Information Act, ss. 29 (Advice from Officials).

12.a moved to Item 5 - Delegations

13. ADJOURNMENT

Motion 13
MOVED by Councillor Amanda Peffers at 8:06 PM to adjourn the meeting. **CARRIED**

Minutes signed by:

Mayor
Laurie Miller

CAO
Christiaan Liebenberg