BOWDEN

Town of Bowden - Regular Council Meeting

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 - 20th Avenue, Bowden,
on **Tuesday, October 13th, 2026, 7:00 PM**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 PM.

PRESENT	Mayor	Laurie Miller
	Deputy Mayor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell (regrets)
	CFO	Jacqui Molyneux (regrets)
	CAO	Christiaan Liebenberg (Recorder)
	Delegate	Edie Sale

1.a Land Acknowledgement.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

2.a Agenda.

Motion 2.a
MOVED by Councillor Amanda Peffers that Council adopt the agenda for the October 13th, 2026, Regular Council Meeting as presented and printed.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (September 28th, 2026).

Motion 3.a
MOVED by Deputy Mayor Randy Brown that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of September 28th, 2026.

CARRIED

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a Community Christmas Lunch 2026 Donations: CLOSED SESSION OF COUNCIL. ATIA s. 30 - To discuss Third Party Matters.

Motion 5.a (i)
MOVED by Councillor Carol Pion at 7:01 PM that Council moves into a closed session to discuss Third Party Matters ATIA s. 30.

CARRIED

Motion 5.a (ii)
MOVED by Deputy Mayor Randy Brown at 7:36PM that Council return to an "open meeting" of Council.

CARRIED

Motion 5.a (iii)
MOVED by Councillor Amanda Peffers that Council table the donation for the 2026 Community Christmas Lunch until the October 26th Regular Council Meeting.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action.

Motion 6.a
MOVED by Deputy Mayor Randy Brown that Council accepts the Council Resolutions Follow Up Action Report as information.

CARRIED

6.b Key Dates.

Motion 6.b
MOVED by Councillor Ryan Howlett that Council accepts agenda item 6.b Key Dates as information.

CARRIED

7. BYLAWS & POLICIES

7.a Procedural Bylaw 09-2026 MAP requirements Sept 2026.

Motion 7.a (i)
MOVED by Councillor Cameron Morrison that Council gives first reading to Bylaw No. 09-2026 as amended: all Code of Conduct references removed; 6.4.12 Council reports will come to the Mayor; 13.2 Cut off for submissions is the prior Wednesday at noon; 13.3 The Agenda package will be made available the prior Thursday at 4pm; 13.5 (i) add "Land Acknowledgement"; 19.7 to have the first part reworded starting with "if a recorded vote is requested, the chair is responsible for recording the vote".

CARRIED

8. NEW BUSINESS

8.a Bowden Infrastructure Projects 2027 to be submitted to/for MSI, LGFF and CCBF funding.

Motion 8.a
MOVED by Councillor Ryan Howlett that Council receive, accept and approve the proposed priority capital infrastructure project submissions for 2027 presented in writing:

1. ISL Road and Underground Work 17th /19th Avenue = $819,624.44 AND 21st Avenue Back Alley Drainage = $121,287.60.
2. Library Roof Repairs = $159,377.40.
3. Igloo Arena Scope of Work focus on possible 2027 and 2028 front remediation and roof repairs = $270,000.00.

CARRIED

8.b Friends of Grandview - Tim Horton's Cookie Day 2026 Donation.

Motion 8.b
MOVED by Deputy mayor Randy Brown that Council receive, accept and approve the donations from the Tim Horton's Cookie Day to Friends of Grandview a registered society.

CARRIED

9. FINANCIAL

9.a Capital Plan 2027-2031 as per the MAP requirements Sept 2026.

Motion 9.a
MOVED by Councillor Cameron Morrison that Council receive, accept and approve the Town of Bowden Capital Plan 2027-2031 as presented in writing by Administration.

CARRIED

10. CORRESPONDENCE

10.a AB Muni's Gas Aggregation.
(email received September 28th, 2026).

10.b CAEP Fee's No change Announcement.
(email received September 17th, 2026).

10.c Canada Post letter.
(received September 18th, 2026).

10.d Chinook's Edge Board Highlights September 22nd.
(email received September 24th, 2026).

10.e Webinar Police Funding Model October 28th 6pm.
(email received September 17th, 2026).

10.f Regional Relations & Recreational Rivalries: Join Us October 20 Town of Penhold.
(email received October 6th, 2026). RSVP October 15th. (late addition October 13th).

Motion 10
MOVED by Councillor Ryan Howlett that Council accepts correspondence items 10 a, b, d and e as presented as information.

CARRIED

Motion 10.c
MOVED by Councillor Ryan Howlett that Council authorize the mayor to seek clarification from Canada Post regarding their letter dated 18th September 2026.

CARRIED

Motion 10.f
MOVED by Councillor Ryan Howlett that Council approves attendance at the Regional & Recreational Rivalries event in Ponoka dated October 20th for the following elected officials: Mayor Laurie Miller, Deputy Mayor Randy Brown, Councillors Ryan Howlett and Carol Pion.

CARRIED

11. REPORTS

11.a CAO's Report.

Motion 11.a
MOVED by Deputy Mayor Randy Brown that Council accepts the submitted CAO report as information.

CARRIED

11.b Council Committee Reports: September 2026.

Motion 11.b
MOVED by Deputy Mayor Randy Brown that Council accept all the Council Committee Reports for September 2026 as submitted for information.

CARRIED

Motion 11.b (i)
MOVED by Deputy Mayor Randy Brown that Council approve the purchase and attendance for Business of the year 2026 for Councillors Amanda Peffers and Carol Pion.

CARRIED

Motion 11.b (ii)
MOVED by Deputy Mayor Randy Brown that Council move a possible seniors FCSS organised trip at the Discovery Wildlife Park in Innisfail during November 2026 to Special Events.

CARRIED

Motion 11.b (iii)
MOVED by Deputy Mayor Randy Brown that Administration review the Bowden Historical Society school sign installation request.

CARRIED

11.c Other Bodies & Organizations.

i. Parkland Regional Library Board September 17th **Budget 2027**.
ii. Red Deer County Enforcement Report **September 2026**.
iii. FCSS Community Navigator Report **September 2026.**

Motion 11.c
MOVED by Councillor Carol Pion that Council receive and accept as information the Parkland Regional Library Board Budget 2027, the Red Deer County Enforcement Report September 2026 and the FCSS Community Navigator Report September 2026.

CARRIED

12. CLOSED SESSION

12.a Beauty of Bowden Photo Contest - Winner of Swag Bag.

Motion 12.a (i)
MOVED by Deputy Mayor Randy Brown that Council moves into closed session at 9.09 PM pursuant to section 197 of the Municipal Government Act to discuss personal information of identifiable individuals and is subject to the personal privacy exception under Alberta's access and privacy legislation.

CARRIED

Motion 12.a. (ii)
MOVED by Councillor Ryan Howlett that Council returns to open session at 9:21 PM.

CARRIED

Motion 12.a. (iii)
MOVED by Councillor Ryan Howlett that Council announce picture 11, 12, 22 and 27, as presented as the winners of the Beauty of Bowden Photo Contest and the Mayor deliver the swag bag prizes awarded.

CARRIED

13. ADJOURNMENT

Motion 13
MOVED by Councillor Amanda Peffers at 9.22 PM to adjourn the meeting.

CARRIED

Minutes signed by:

Mayor
Laurie Miller

CAO
Christiaan Liebenberg