

## Town of Bowden - Regular Council Meeting

### MINUTES

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, April 13, 2026, 7:00 pm**

#### **1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:00 pm.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown (arrived at 7:02 pm)
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	A/CAO	Jacqui Molyneux (Recorder)
	Delegate	Keith Bailey, President, Bowden Agricultural Society

#### **1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

#### **2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

##### **Motion 2**

Moved by Councillor Marietta Tuckwell that Council adopt the agenda as amended with the addition of closed session item 12.c – Staffing.

**MOTION CARRIED UNANIMOUSLY**

#### **3. ADOPTION OF PREVIOUS MINUTES**

**3.a** Regular Council Meeting (March 23, 2026)

**3.b** Special Council Meeting (March 31, 2026)

##### **Motion 3.a**

Motion by Councillor Carol Pion that Council adopts the minutes, as presented, for the Regular Council Meeting of March 23, 2026.

**MOTION CARRIED UNANIMOUSLY**

**Motion 3.b**

Motion by Councillor Marietta Tuckwell that Council adopts the minutes, as presented, for the Special Council Meeting of March 31, 2026.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

**5. DELEGATIONS**

**5.a Bowden Agricultural Society, Keith Bailey, President**

President Baily gave highlights and noted the society’s busy season is starting:

- Bowden Daze planning underway; sponsorship drive is started
- Strategic plan updated
- 35 days booked
- Ball diamonds booked 4 days/week (season from May long to end of summer)
- Last year was good and hoping for same.

**Motion 5.a**

Moved by Moved by Councillor Randy Brown that Council accept the presentation as information.

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.a Council Resolutions Follow-Up Action**

- ICF Feedback to Red Deer County (discuss at LUB/MDP workshop, April 20)
- Scholarship update - Complete
- CAO recruitment - Ongoing
- Volunteerism – website design update – Tabled for RCM June 8
- Strategic planning workshop update (discuss at LUB/MDP workshop, April 20)
- ABmunis call for resolutions - Complete
- CPP list for RCMP – Approved; submit signed list
- MDP/LUB workshop on April 20
- Central AB Christian Mayor’s Prayer Breakfast - Complete

**Motion 6.a**

Motion by Councillor Ryan Howlett that Council accepts all but Item 5.a of March 26, 2026 of the Council Resolutions Follow Up Action Report as information.

**MOTION CARRIED UNANIMOUSLY**

**Motion 6.a.iii**

Motion by Councillor Amanda Peffers that Council directs Administration to submit the CPP approval to RCMP as per Item 5.a of March 26, 2026.

**MOTION CARRIED UNANIMOUSLY**

**6.b KEY DATES**

**Motion 6.b**

Motion by Councillor Randy Brown that Council accepts agenda item 6.b as amended.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

None submitted

**8. NEW BUSINESS**

**8.a CAEP membership**

Current annual membership fee is \$1105.44.

**Motion 8.a**

Motion by Councillor Carol Pion that Council table the CAEP membership for review upon receipt of the 2027 renewal.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

None Submitted

**10. CORRESPONDENCE**

- 10.a Dan Williams, ECA - Minister of Municipal Affairs  
- 2026-04-01 Letter, Assesment Model Review (AMR) re: property assessment framework.  
- Assessment Model Review – Policy Updates March 2026  
- FAQs – Assessment Model Review – Policy Changes.

- 10.b Dan Williams, ECA - Minister of Municipal Affairs  
- 2026-04-02 Letter, Highlights of Bill 28, Municipal Affairs & Housing Statutes Amendment Act.  
- Excerpt of Bill 28 pertaining to the accountability framework.

- 10.c Dylan Bressey, President - Abmunis  
- 2026-04-02 Email, Highlights of Bill 28.

- 10.d Tricia Guerra, Specialist, HSE – Public Awareness, Plains  
- 2026-03-27 Email, Plains' Educational Grant Program  
- Poster, Plains' Educational Grant Program

Committee representatives to share with Bowden Grandview School Council.

- 10.e Jade Scott, FCSS Community Navigator  
- 2026-03-30 Email, Town of Olds, Webinars for Non-profits that use volunteers  
- Poster, Support for Non-profits

Committee representatives to share with organizations.

- 10.f Devin Dreeshen, MLA, Innisfail-Sylvan Lake  
- 2026-04-02 Email, Invite to Stampede Reception

- 10.g Betty Ann Formstone, Legislative Exec Assistant, Sundre  
- 2026-04-02 Email, Briefing Note regarding MTMC Caucus  
- Briefing Sheet/Talking Points for MTMC Advocacy

- 10.h Angela Wilson, Curator, Bowden Historical Society  
- 2026-04-06 Email, Request for Museum Storage Facility

Committee representative to discuss further at society meeting.

- 10.i CAEP  
- 2026-04-02 Email, Registration for AGM, Friday, May 8, 2026.

**Motion 10**

Motion by Councillor Cam Morrison that Council accepts agenda items 10.a to 10.h as information.

**MOTION CARRIED UNANIMOUSLY**

**Motion 10.i**

Motion by Councillor Randy Brown that Council directs Administration to purchase two tickets to the CAEP AGM on May 8 as per item 10.i.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

**11.a CAO's Report**

CAO reported updates regarding:

- summer student staffing
- sewer lining project and possible budget implications,
- water leak.

Council was also provided a report on LGFF and CCBF funding.

**Motion 11.a**

Motion by Councillor Cam Morrison that Council accepts the CAO's report as information.

**MOTION CARRIED UNANIMOUSLY**

**11.b Council Committee Reports.**

i. Special Events Committee

- Minutes – 2026-03-26

**11.c Society & Other Reports.**

i. Bowden Frienship Club

- AGM Minutes – 2025-03-19

ii. Alberta Counsel

- The News, Issue 244 March 2026
- Session 2 Summary, Alberta 31st Legislature (March 16 to 19)
- Session 2 Summary, Alberta 31<sup>st</sup> Legislature (March 30 to April 2)

iii. Bowden Agricultural Society

- Mayor's Report

iv. MLA & Regional Mayors Meeting

- Mayor's Report

v. Parkland Foundation Board Meeting

- 2026-03-26 Agenda Package
- ASCHA Summary & Analysis of Alberta's 2026 Provincial Budget
- Minutes

- vi. Red Deer County Enforcement Contract
  - March 2026 Enforcement Report
- vii. Chinook's Edge School Division
  - 2026-03-24 Board Highlights
- viii. Central Alberta Realtors Association
  - 2026-03-24 Letter – outlining advocacy priorities
- ix. Spring Caucus – Councillor's Reports/Hand-outs
  - The Evolution of Enforcement: Collaboration, Technology, Public Trust in Policing
  - Premier Smith's Speech
  - Minister Williams and Ministerial Panel
  - ABmunis President – Address Summary
  - Councillor Liability, Duties and Governance – Legal Panel (Report)
  - Councillor Liability & Governance Training Handout

**Motion 11.b / 11.c**

Motion by Councillor Carol Pion that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

Mayor Laurie Miller requested a short recess at 8:36 pm.

The meeting reconvened at 8:43 pm.

**12. CLOSED SESSION OF COUNCIL**

**12.a Local Public Body Confidences – MVRWSC Activities**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 "local public body confidences".

**12.b Local Public Body Confidences – Governance**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 20 "harmful to personal privacy".

**12.c Personal Information - Staffing (Confidential) (Added to agenda)**

This closed meeting of Council is permitted by section 197(2) of the MGA.

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 "harmful to personal privacy".

**Motion 12**

Motion by Councillor Randy Brown at 8:43 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

A/CAO, Jacqui Molyneux left the meeting at 9:35 pm prior to discussions related to Item 12.c.

**Motion 12.i**

Motion by Councillor Randy Brown at 9:58 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.ii**

Motion by Councillor Randy Brown at 9:58 pm that Council extend the meeting past the three-hour duration .

**MOTION CARRIED UNANIMOUSLY**

**Motions 12.a / 12.b**

No motions were made in respect of these closed session items.

**Motion 12.c**

Motion by Councillor Marietta Tuckwell at 9:59 pm that Council rescind the offer of employment.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.iii**

Motion by Councillor Randy Brown at 10:02 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.iv**

Motion by Councillor Randy Brown at 10:17 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

**13. MEETING ADJOURNMENT**

**Motion 13**

Motion by Councillor Carol Pion at 10:17 pm to adjourn the meeting.

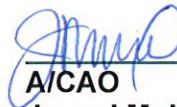
**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**



\_\_\_\_\_  
Mayor  
Laurie Miller



\_\_\_\_\_  
A/CAO  
Jacqui Molyneux



WRITTEN NOTICE OF A SPECIAL MEETING OF COUNCIL  
CALLED UNDER THE AUTHORITY OF SECTION 194.4 OF THE  
MUNICIPAL GOVERNMENT ACT

The Mayor has requested that a special meeting of Town Council be held at Council Chambers, 2101-20 Avenue, Bowden, Alberta, on Tuesday, March 31, 2026 at 6:30 pm.

CLOSED SESSION OF COUNCIL ("in camera")

Staffing (Confidential)

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 "harmful to personal privacy"

Signatures:

Mayor, Laurie Miller

Councillors

Randy Brown

Ryan Howlett

Cam Morrison

Amanda Peffers

Carol Pion

attended via teams

Marietta Tuckwell



**Town of Bowden**  
**Special Council Meeting**

**MINUTES**

**A Special Meeting of the Town of Bowden Council – Elected Officials Only to be held in Council Chambers at 2101-20 Avenue, Bowden, on 31<sup>st</sup> March 2026, commencing at 6:30 PM for the purpose of discussing and acting upon the following matters of business.**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 6:30 pm.

<b>PRESENT</b>	Mayor	Laurie Miller (Recorder)
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion (attending via Teams)
	Councillor	Marietta Tuckwell
	Delegate	Sandy Jacobson, Consultant

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2**

Motion by Councillor Randy Brown that Council adopt the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

Special Council Meeting – March 27, 2026

**Motion 3**

Motion by Councillor Amanda Peffers that Council adopt the minutes as amended for the Special Council Meeting of March 27, 2026.

**MOTION CARRIED UNANIMOUSLY**

**4. CLOSED SESSION OF COUNCIL (“in camera”)**

**4.a Staffing (Confidential)**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 “harmful to personal privacy.”

**Motion 4.a**

Motion by Councillor Cam Morrison at 6:33 pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 4.a.i**

Motion by Councillor Marietta Tuckwell at 6:55 pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 4.a.ii**

Motion by Councillor Ryan Howlett at 6:55 pm that, having considered the candidate’s salary range and start date, Council instruct the Mayor and Richardson Executive Search to continue with a formal offer of employment.

**MOTION CARRIED UNANIMOUSLY**

**5. OPEN SESSION OF COUNCIL**

**5.a Christian Mayor’s Prayer Breakfast**

**Motion 5.a**

Motion by Councillor Randy Brown that Council direct Administration to secure two tickets (\$49.00 each) to the Central Alberta Mayor’s Prayer Breakfast on April 16, 2026.

**MOTION CARRIED UNANIMOUSLY**

**6. MEETING ADJOURNMENT**

**Motion 4**

Motion by Councillor Randy Brown at 6:56 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**

  
\_\_\_\_\_  
**Mayor**  
**Laurie Miller**

  
\_\_\_\_\_  
**A/CAO**  
**Jacquie Molyneux**