



## Town of Bowden - Regular Council Meeting

### AGENDA

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, January 26, 2026, 7:00 pm**

- 1. CALL TO ORDER**  
1.a Land Acknowledgement
- 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**
- 3. ADOPTION OF PREVIOUS MINUTES**  
3.a Regular Council Meeting (December 22, 2025)
- 4. PUBLIC HEARING**  
None scheduled.
- 5. DELEGATIONS**  
5.a Dylan Thudium, CPA – BDO Canada LLP – Audit planning (30 - 60 minutes)
- 6. BUSINESS ARISING FROM PREVIOUS MINUTES**  
6.a Council Resolutions Follow Up Action  
6.b Key Dates
- 7. BYLAWS & POLICIES**  
7a None
- 8. NEW BUSINESS**  
8.a Volunteer Application Form  
8.b Open House Planning
- 9. FINANCIAL**  
None submitted
- 10. CORRESPONDENCE**  
10.a → 10.h
- 11. REPORTS**  
11.a CAO's Report  
11.b Council Committee Reports.  
11.c Society & Other Reports.

**12. CLOSED SESSION OF COUNCIL****12.a Legal (Confidential) Contracting – Strategic Planning.**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 23 "local public body confidences".

**13. MEETING ADJOURNMENT**

<b>Special Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 3.a / 3.b / 3.c
<b>Prepared by:</b> Laurie Miller	<b>Approved By:</b> Mayor
<b>Report Type:</b> RFD	<b>Attachment(s):</b> As per content

**Content:****1**

Administration submits to Council the minutes of the previous Regular Council Meeting held on:

- Monday January 12, 2026

**2**

Administration submits to Council the minutes of the previous Special Council Meetings held on:

- Tuesday January 13, 2026
- Monday January 19, 2026

**3****Adoption of Minutes of Previous Minutes:**

Council is requested to pass a motion to adopt the minutes of the previous meetings (as attached).

**Recommended Motions:****Motion 3.a**

Motion by Councillor \_\_\_\_\_ that Council adopts the minutes, as presented, for the Regular Council Meeting of January 12, 2026.

**Motion 3.b**

Motion by Councillor \_\_\_\_\_ that Council adopts the minutes, as presented, for the Special Council Meeting of January 13, 2026.

**Motion 3.c**

Motion by Councillor \_\_\_\_\_ that Council adopts the minutes, as presented, for the Special Council Meeting of January 19, 2026.

**MINUTES**

A Regular Council Meeting of the Town of Bowden to be held in Council Chambers, at 2101 – 20 Avenue, Bowden, Alberta, Canada, L0J 1A0 on **Monday January 12, 2026, 7:00 pm**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:08pm.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	I/CAO	Greg Skotheim
	A/CAO	Jacqui Molyneux

**1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA****Motion 2**

Moved by Councillor Carol Pion that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES****3.a Regular Council Meeting (December 22, 2025)****Motion 3.a**

Moved by Councillor Amanda Peffers that Council adopts the minutes of the Regular Council Meeting of December 22, 2025, as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

## 5. DELEGATIONS

**5.a** Paul Leusink & Theresa Klassen – 1849791 Alberta Inc.

CLOSED SESSION OF COUNCIL

Property Development (Confidential)

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time), therefore applies on the basis of: Section 32 “privileged information”.

### **Motion 5.a**

Moved by Councillor Cam Morrison at 7:11 pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

### **Motion 5.a.i**

Moved by Councillor Carol Pion at 8:06 pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

### **Agenda Item 5.a**

There were no motions made with respect to Agenda item 5.a.

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

**6.a** Council Resolutions Follow Up Action

### **Motion 6.a**

Motion by Councillor Carol Pion that Council accepts the Council Resolutions Follow Up Action Report as information.

**MOTION CARRIED UNANIMOUSLY**

6.b Key Dates

### **Motion 6.b**

Motion by Councillor Marietta Tuckwell that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

## 7. BYLAWS & POLICIES

**7a** None

## 8. NEW BUSINESS

**8.a** Amendment to Council Committee Appointment

### **Motion 8.a**

Moved by Councillor Cam Morrison that Council appoints Councillor Amanda Peffers as the regular member of the Parkland Foundation Management Body. Councillor Marietta Tuckwell will serve as alternate.

**MOTION CARRIED UNANIMOUSLY**

## 8.b Volunteer Application Form

BT80984...

### **Motion 8.b**

Moved by Councillor Ryan Howlett that the application by Evelynn Zimmerman be accepted to become a volunteer for the Town.

**MOTION CARRIED UNANIMOUSLY**

## 9. FINANCIAL

None

## 10. CORRESPONDENCE

10.a → 10.h

- 10.a Chief Samuel R.C. Crowfoot – Siksika Nation Administration
  - letter of introduction
- 10.b Honourable Mike Ellis, Deputy Premier of Alberta, Minister of Public Safety & Emergency Services
  - email: Update on Changes to Alberta's Police Funding Model
- 10.c Dylan Bressey, President, ABMunis
  - email: ABMunis Statement on the Renewed Police Funding Model
- 10.d Chinook's Edge Board of Trustees
  - email: e-news December 17, 2025
- 10.e Altalink
  - letter of congratulations – request opportunity to meet re Wildfire Mitigation Plan

10.f STARS

- letter seeking support

10.g Red Deer Polytechnic (RPD)

- email: invite to RDP Impact Breakfast on January 29 (Note: RSVP by January 15).

10.h Honourable Ric McIver, ECA, MLA Speaker of the Legislative Assembly of Alberta

- letter of congratulations

### **Motion 10.g**

Motion by Councillor Ryan Howlett that Council direct Administration to send a contribution to Red Deer Polytechnic and that Ryan, Marietta, Carol and Amanda accept the invitation for breakfast meeting at Red Deer Polytechnic for the RDP impact breakfast on January 29<sup>th</sup>.

**MOTION CARRIED UNANIMOUSLY**

### **Motion 10**

Motion by Councillor Carol Pion that Council accepts agenda items 10a. to 10.e, 10.f and 10.h as information.

**MOTION CARRIED UNANIMOUSLY**

3

## 11. REPORTS

11.a CAO's Report (verbal report for meeting).

### Motion 11.a

Moved by Councillor Ryan Howlett that Council accepts as information

**MOTION CARRIED UNANIMOUSLY**

11.b Council Committee Reports.

None submitted.

11.c Society & Other Reports.

Expanding Horizons Society

- Mayor's Report - 2025-12-16

Bowden & District Agricultural Society

- Mayor's Report – 2025-12-17

FCSS

- 2025-12-03 Council Update
- 2025 December – FCSS Community Navigator Report

The News – Alberta Counsel

- Issue 237, December 2025

### Motion 11.b / 11.c

Motion by Councillor Cam Morrison that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

Mayor Laurie Miller called for a five-minute recess at 8:25 pm.

Mayor Laurie Miller called to reconvene the meeting at 8:30 pm.

## 12. CLOSED SESSION OF COUNCIL

### Motion 12

Moved by Councillor Carol Pion at 8:30 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

12.a Legal (Confidential) Contracting - Recruitment.

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 23 "local public body confidences".

12.b Legal (Confidential) Contracting – Strategic Planning.

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 23 "local public body confidences".

**12.c Property Development (Confidential) Contracting – Planning Services**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 32 "privileged information".

**Motion 12.i**

Moved by Councillor Cam Morrison at 9:07 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.a**

Moved by Councillor Ryan Howlett at 9:08 pm that Council engage Richardson Executive Search as per the proposal presented to Council for CAO recruitment.

**MOTION CARRIED UNANIMOUSLY**

**Motion 12.b**

There were no motions made with respect to Agenda item 12.b.

**Motion 12.c**

There were no motions made with respect to Agenda item 12.c.

**13. MEETING ADJOURNMENT****Motion 13**

Motion by Councillor Amanda Peffers at 9:11 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**

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**Mayor**  
**Laurie Miller**

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**I/CAO**  
**Greg Skotheim**



## Town of Bowden - Special Council Meeting

### MINUTES

A Special Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Tuesday 2026-01-13, at 7:00pm.**

#### 1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:03pm.

PRESENT		
	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	I/CAO	Greg Skotheim
	A/CAO	Jacqui Molyneux

#### 1.a Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

#### 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

##### **Motion 2**

Moved by Councillor Cam Morrison that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

#### 3. FINANCIAL

##### 3.a Town of Bowden 2026 Operating Budget (2<sup>nd</sup> Draft)

Council reviewed the budget line by line up to page 7 (FCSS). Items for further follow-up include:

- Review in detail the requirements for council in relation to conference attendance and training requirements.
- Review the ATCO franchise fee and determine requirements related to a recent inquiry from ATCO.
- Move the items outlined in the RFD to capital as recommended.
- Investigate the pros and cons of paying out the current QEII water and sewer loans.

**Motion 3.a**

Moved by Councillor Ryan Howlett that Council instructs Administration to make further amendments to the second draft of the 2026 Operating Budget as required / requested and to resubmit to Council a third draft of the Operating budget for further review, deliberation, adjustments and approval.

**MOTION CARRIED UNANIMOUSLY**

**4. ANY OTHER BUSINESS****5. MEETING ADJOURNMENT****Motion 5**

Motion by Councillor Carol Pion at 9:50 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

Meeting adjourned.

Next Meeting: January 21, 2026, at 4:30 pm.

Minutes signed by:

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**Mayor**  
**Laurie Miller**

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**I/CAO**  
**Greg Skotheim**



**Town of Bowden**  
**Special Council Meeting**

**MINUTES**

**A Special Meeting of the Town of Bowden Council – Elected Officials Only to be held in Council Chambers at 2101-20 Avenue, Bowden, on 19<sup>th</sup> January 2026, commencing at 6:00 PM for the purpose of discussing and acting upon the following matters of business.**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 6:04 pm.

<b>PRESENT</b>	<b>Mayor</b>	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion (arrived at 6:25 pm)
	Councillor	Marietta Tuckwell
	I/CAO	Greg Skoheim

**1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3. We honour the Indigenous Peoples who have cared for this land and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

None submitted.

#### 4. CLOSED SESSION OF COUNCIL (“in camera”)

##### **Motion 4**

Moved by Councillor Randy Brown at 6:05 pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

##### **4.a Staffing (Confidential) of 24<sup>th</sup> November 2025.**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 “harmful to personal privacy”.

##### **4.b Intermunicipal Relations**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 26 “disclosure harmful to intergovernmental relations”.

##### **4.c Contract**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 “harmful to personal privacy”.

##### **Motion 4.i**

Moved by Councillor Carol Pion at 8: 57 pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

##### **Motion 4.ii**

Moved by Councillor Randy Brown at 8: 58 pm pursuant to section 6.1.2 of the Council Procedural Bylaw (04/2025) that the meeting be extended beyond three hours.

**MOTION CARRIED UNANIMOUSLY**

##### **Motion 4.iii**

Moved by Councillor Ryan Howlett at 8:59 pm that Council return to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

##### **Motion 4.iv**

Moved by Councillor Amanda Peffers at 9:22 pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

##### **Agenda Item 4.a**

There were no motions made with respect to Agenda item 4.a.

**Motion 4.b**

Moved by Councillor Randy Brown at 9:24 pm that Council direct Administration to amend Council Committee Bylaw (07/2025) as discussed.

**MOTION CARRIED UNANIMOUSLY**

**Agenda Item 4.c**

There were no motions made with respect to Agenda item 4.c.

**5. MEETING ADJOURNMENT****Motion 5**

Motion by Councillor Cam Morrison at 9:24 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

Meeting adjourned.

Minutes signed by:

\_\_\_\_\_  
Mayor  
Laurie Miller

\_\_\_\_\_  
I/CAO  
Greg Skotheim



## Delegations

Regular Council Meeting: 2026-01-12	Agenda Item: 5.a
Prepared by: Laurie Miller	Approved By: Mayor Laurie Miller
Report Type: RFD / Information	Attachment(s):

### Delegations

#### 5.a Dylan Thudium, CPA – BDO Canada LLP – Audit Planning

##### **Motion 5.a**

Moved by Moved by Councillor \_\_\_\_\_ that Council accept the presentation as information.

**Business Arising (1)**

<b>Regular Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 6.a
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor Laurie Miller
<b>Report Type:</b> Information	<b>Attachment(s):</b> Council Resolutions Follow Up Action Report

Matters arising from past minutes.

**6.a Council Resolutions Requiring Follow Up Action Report**

A summary of past Council resolutions that require follow up action is attached.

**Recommended Motions:**

Motion by Councillor \_\_\_\_\_ that Council accepts the Council Resolutions Follow Up Action Report as information.



## Town of Bowden

### COUNCIL RESOLUTIONS & FOLLOW UP ACTION

(updated comments in red - updated 2026-01-20)

Meeting Date	Resolution	Action By Whom	Date back to Council
24 Apr 23	<p><b>Intermunicipal Collaboration Framework</b>            Motion 8.a ICF to be delayed for 2 years pending Provincial Government guidelines            Municipal Services Agreement (planning services) with RDC expires 31 December 2025            ICF changes to be introduced into the MGA reference Bill 50.            Current ICF expired in December 2022 – the provincial government 2-year moratorium expired in December 2024.            Latest MGA is now published dated May 15, 2025.            The requirement for an ICF is now a relevant statute.</p>	CAO	progress
7 Nov 25	<p>CAO emailed RDC requesting meeting – no response received to date</p> <p><b>Following the 2025-12-31 Mayor's meeting, the ICF committee is working on convening a meeting before 2026-01-31 to start negotiations for the ICF, the IDP and the MSA.</b></p>		
23 June 25	<p><b>Role of the Chief Administrative Officer</b>            Motion 8.g Revision of Council Procedural Bylaw            This will also include amendments that are now required following the repeal of the FOIP Act.            The MAP audit requires an update this bylaw.</p>	CAO	progress
22 Sept 25	<p><b>Agenda item 6.c</b>            Bowden Grandview School Scholarship Awards Criteria            Council to review and determine a revised criteria for the award of the scholarship.</p>	Council	progress
27 Oct 25	<p><b>Agenda item 10.a</b>            Golf Sponsorship Request by Bowden Hi-Way Golf</p>	CAO	RCM Feb 8, 2026
10 Nov 25	<p><b>Agenda item 5.a</b>            Council to consider request made by Expanding Horizons re financial assistance for parking lot project</p>	Council	progress
24 Nov 25	<p><b>Agenda item 8.a</b>            Administration to adopt a scent free environment policy.</p>	CAO	Progress
08 Dec 25	<p><b>Agenda item 10.a</b>            Council asked Administration to seek a delegation in the new year from Bowden Historical Society. <b>A/CAO has requested the delegation.</b></p>	CAO	Progress

08 Dec 25	<b>Agenda Item 11.a Annual Staff Appraisals</b> Annual staff appraisals to be completed with the interim CAO.	CAO	Pending
22 Dec 25	<b>Agenda Item 9.a – Operating Budget</b> Motion 9.a.1 Council to adopt a 2026 Interim Operating Budget based on the 2025 Operating budget until such time as the full 2026 Operating Budget is passed by Council. • <b>Review has taken place at SCM's on January 13 and 21, 2026.</b>	CAO/CFO	Progress
12 Jan 26	<b>Agenda Item 12.a – Recruitment</b> Motion 12.a Recruitment Committee to engage Richardson Executive Search to conduct CAO recruitment. <b>Confirmed contract with consultant and CAO has signed letter of engagement Recruitment committee submitted Statement of Qualification to Council January 19. Mayor is working on convening initial meetings with consultant and recruitment committee to move forward.</b>	Ctee	Progress



## Business Arising (2)

<b>Regular Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 6.b
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> Information	<b>Attachment(s):</b>

### 6.b Key Dates (for information)

#### JANUARY 2026

January 26	Regular Council Meeting 7:00pm Council Chambers
January 29	RDP Impact Breakfast 7:30 – 9:00am Cenovus Energy Learning Common

#### FEBRUARY 2026

February 9	Regular Council Meeting 7:00pm Council Chambers
February 12	Council Open House (Bowden Event Centre)
February 23	Regular Council Meeting 7:00pm Council Chambers

TBC	Strategic Planning Meeting
TBC	Special Events Meeting (Rodeo)
TBC	ICF meeting – RD County

#### Recommended Motion:

Motion by Councillor \_\_\_\_\_ that Council accepts agenda item 6.b as information.



## New Business

<b>Regular Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 8.a
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> RFD	<b>Attachment(s):</b> - Volunteer Application Form

### 8.a Volunteer Application

Administration received a Volunteer Application form. (Note: Personal details on the Volunteer Application Form are redacted for privacy reasons.)

#### 8.a.i

Council are required to make a decision (by resolution) regarding the application to the Bowden Public Library Board.

However:

A Reference should be made to the membership requirements of the Bowden Public Library Board as set out in the Council Committee Bylaw.

B Reference should be made to any other relevant enactment (Libraries Act or Library Board bylaws).

C The term of office for the appointment must be determined (as required by the Libraries Act) and stated in the Council resolution when appointing a member to the Board.

It is recommended that Council refer this application to the Bowden Public Library Board for review and ratification.

### Suggested Motions

#### Motion

Moved by Councillor \_\_\_\_\_ that the application by Aggie Fehr to become a volunteer on the Public Library Board.

**OR**

#### Motion

Moved by Councillor \_\_\_\_\_ that the application by Aggie Fehr to become a volunteer on the Bowden Public Library Board is referred to the chair of the Public Library Board for review and approval and confirmation of any decision (and the term of office) is provided to the CAO.

**OR**

#### Motion

Moved by Councillor \_\_\_\_\_ that \_\_\_\_\_.



**TOWN OF BOWDEN**  
**Volunteer Application Form**  
**(CONFIDENTIAL)**

Please download this form, complete, and deliver in person to the Town Office or scan and email to: [info@bowden.ca](mailto:info@bowden.ca)

**Name:** Aggie Fehn

**Address:** 7 [REDACTED], [REDACTED]

**Phone number:** \_\_\_\_\_

**Occupation:** Student

**Hobbies / Interests:**

reading, writing, drawing, colouring, researching,

**Which Council Committee(s) or Board(s) are you interested in?**

Library Board

**How did you learn of this volunteer opportunity?**

My mom told me about it.

**Please list any other community organizations you are involved with in a volunteer capacity and tell us what you find satisfying and /or challenging about your role: (optional)**

Olds Community Lending Shelf

**Signature:** Aggie Fehn      **Date:** Dec. 16 2025

The personal information on this form is collected under the authority of Section 32(c) of the Freedom of Information and Protection of Privacy Act and is used solely for the purpose of carrying out the volunteer program within the Town of Bowden.

Questions about collection of this information can be directed to the Chief Administrative Officer at:  
 Box 338, 2101 20 Avenue, Bowden, Alberta, T0M 0K0 or email [CAO@bowden.ca](mailto:CAO@bowden.ca)



## New Business (2)

<b>Regular Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 8.b
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor
<b>Report Type:</b> RFD	<b>Attachment(s):</b>

### 8.b Council Open House Planning

#### Background:

Council had determined that an open house be held at 7:00 pm on Thursday, February 12, 2026 at the Bowden Event Centre.

In order to plan and prepare for the upcoming it is noted that key elements for public engagement at the open house are:

- Policing and by-law enforcement
- Municipal development plan
- Land Use Bylaw updates

#### Action Items if required:

- Administration to invite S/Sgt. Day and By-law enforcement officer, Warren Wright
- Administration to continue consultation with Liz Armitage for presentation format.
- Refreshments
- Contact with BEC rental coordinator for access.
- 

#### **Recommended Motions:**

##### **Motion 8.b**

Motion by Councillor \_\_\_\_\_ that Council \_\_\_\_\_  
 \_\_\_\_\_.

<b>Regular Council Meeting:</b> 2026-01-26	<b>Agenda Item:</b> 10.a to 10.h
<b>Prepared by:</b> Laurie Miller	<b>Approved by:</b> Mayor Laurie Miller
<b>Report Type:</b> Information	<b>Attachment(s):</b> As per content listing

## Agenda item 10

### Content:

- 10.a** Nolan Crouse, MBA, CCMP™  
- Advertising Poster: Professional Performance Review Services
- 10.b** Red Deer County Protective Services  
- letter: December & Year End Enforcement Report
- 10.c** EOEP Year in Review 2025  
- newsletter
- 10.d** RCMP, S/Sgt. Jamie Day  
- January 2026, RCMP Fact Sheet
- 10.e** National Police Federation  
- introductory letter  
- August 2025 Newsletter
- 10.f** FCM  
- email re rural Canada consultation (**Note:** consultation open until February 6)
- 10.g** ABmunis (RPD)  
- email: meeting opportunity with Minister Dan Williams (**Note:** RSVP by January 30).
- 10.h** Brownlee Law  
- Email: re training (**Note** offering in-person Calgary Feb 5 or in-person/virtual Edmonton Feb 12)



## Correspondence

### Suggested Motion(s)

**Motion 10**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda items 10.a to 10.h as information.

*AND/OR*

**Motion 10**

Motion by Councillor \_\_\_\_\_ that Council accepts agenda items 10a. to 10.e and 10 \_\_\_\_\_ as information.

**Motion 10.f**

Motion by Councillor \_\_\_\_\_ that Council \_\_\_\_\_

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with respect to the FCM public consultation regarding the future of rural Canada.

**Motion 10.g**

Motion by Councillor \_\_\_\_\_ that Council submit meeting request with Minister Williams during the ABmunis Spring Municipal Leaders Caucus prior to the January 30, 2026 deadline

**Motion 10.h**

Motion by Councillor \_\_\_\_\_ that Council direct Administration register Council members \_\_\_\_\_ for the in-person/virtual Emerging Trends in Municipal Law presentation on \_\_\_\_\_, 2026.

## Professional Performance Review Services

- 1 Gather input (interviews) from others
- 2 Review results with Council members as directed
- 3 Assist in delivery of Performance Review as directed
- 4 Work with CAO on goals & development plan



## Call Now!

Schedule your 2026 Performance Appraisal now

\*References available where CAO performance reviews have been completed and delivered



**Nolan Crouse, MBA, CCMP™**

[nolan@nolancrouse.com](mailto:nolan@nolancrouse.com)

780-863-0028

St. Albert, Alberta

(Former Mayor, Councillor and Industry Executive)



**PROTECTIVE SERVICES**  
 38106 Range Road 275  
 Red Deer County, AB T4S 2L9  
 Phone: 403.343.6301  
 Fax: 403.347.0572

January 6, 2026

Town of Bowden  
 2101 – 20 Avenue,  
 Box 388  
 Bowden, AB T0M 0K0

Sent Via Email to: [cfo@bowden.ca](mailto:cfo@bowden.ca)

Attention: Chief Administrative Officer

Dear Sir/Madam:

**Re: December & Year End Enforcement Report**

Please be advised for the month of December, Red Deer County Patrol Officers spent 10 hours and 4 minutes in the Town of Bowden.

Three tickets were issued during patrols conducted between 0600-2100:

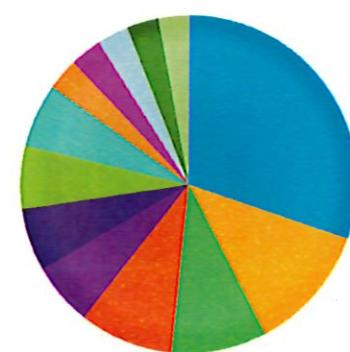
- 2025-12-11 at 1540 hrs - Speeding in School/Playground
- 2025-12-09 at 1645 hrs - Unregistered Motor Vehicle
- 2025-12-09 at 1645 hrs - Display Improperly Issued Licence Plate

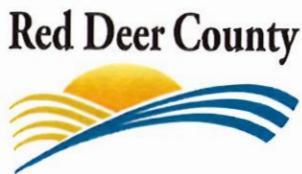
There were no occurrences generated during the month of December.

For the 2025 year, our officers spent 126 hours and 47 minutes in Town of Bowden.

From January 1, 2025, to December 31, 2025, there were a total of 33 tickets issued.

- 10 • 30.3% • TRAFFIC SAFETY ACT : 52(1)(A) UNREGISTERED MOTOR VEHICLE / TRAILER
- 4 • 12.1% • TRAFFIC SAFETY ACT : 115(2)(R) 16 - 30 KM/H OVER
- 3 • 9.1% • TRAFFIC SAFETY ACT : 115(2)(R) 31 - 50 KM/H OVER
- 3 • 9.1% • USE OF HIGHWAY AND RULES OF THE ROAD REGULATION : 37(A) FAIL TO STOP AT STOP SIGN
- 2 • 6.1% • VEHICLE EQUIPMENT REGULATION : 82(2)(A) DRIVER FAIL TO WEAR SEATBELT
- 2 • 6.1% • TRAFFIC SAFETY ACT : 51(D) OPERATE MV WITH OUT LICENCE IN POSSESSION
- 2 • 6.1% • TRAFFIC SAFETY ACT : 115(2)(P) 16 - 30 KM/H OVER
- 2 • 6.1% • TRAFFIC SAFETY ACT : 167(1)(C) FAIL TO PRODUCE INSURANCE
- 1 • 3.0% • VEHICLE EQUIPMENT REGULATION : 6(1) VEHICLE FAIL TO HAVE TWO HEADLAMPS
- 1 • 3.0% • TRAFFIC SAFETY ACT : 167(1)(B) FAIL TO PRODUCE REGISTRATION
- 1 • 3.0% • TRAFFIC SAFETY ACT : 51(B) OPERATE MOTOR VEHICLE OF UNAUTHORIZED CLASS
- 1 • 3.0% • TRAFFIC SAFETY ACT : 115(2)(P) 31 - 50 KM/H OVER
- 1 • 3.0% • TRAFFIC SAFETY ACT : 53(1)(B) DISPLAY IMPROPERLY ISSUED LIC PLATE

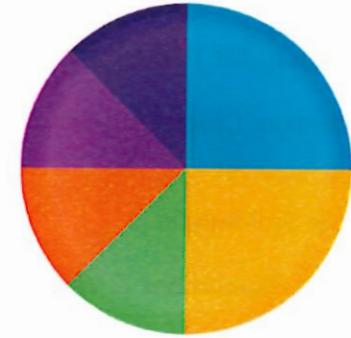




**PROTECTIVE SERVICES**  
 38106 Range Road 275  
 Red Deer County, AB T4S 2L9  
 Phone: 403.343.6301  
 Fax: 403.347.0572

From January 1, 2025, to December 31, 2025, there were a total of 8 occurrences.

- 2 • 25.0% • PUBLIC INQUIRY
- 2 • 25.0% • BYLAW : BOWDEN
- 1 • 12.5% • TRAFFIC SAFETY ACT : WEIGHTS AND DIMENSIONS
- 1 • 12.5% • TRAFFIC SAFETY ACT : CVSA INSPECTIONS : CVSA LEVEL 1 : REQ ATTN
- 1 • 12.5% • TRAFFIC SAFETY ACT : CVSA INSPECTIONS : CVSA LEVEL 1 : OOS
- 1 • 12.5% • TRAFFIC SAFETY ACT : ABANDONED VEHICLE



I trust you will find the foregoing satisfactory, if you have any questions, please feel free to contact our office.

Sincerely,

*Irv Heide*

Insp. Irv Heide  
 Patrol Manager,  
 Red Deer County, Protective Services



## Year In Review 2025 and Upcoming Course Opportunities

With the new year underway and the busy post-election period behind us, we hope your council is getting comfortable settling into your new role. As Alberta's primary provider of professional development for municipal elected officials, we want to share some highlights from 2025 and let you know about upcoming courses that you can take advantage of in 2026.

### A Snapshot of EOEP in 2025

In 2025, EOEP delivered 20 courses to elected officials across Alberta through a mix of online and in-person formats.

- 1100+ elected officials trained
- 100+ municipalities represented
- 9 Munis 101 courses delivered to help new councils meet their orientation requirements
- 6 municipalities visited through in-person courses
- 4 courses updated to improve learning outcomes
- 1 new course launched – Employment of the CAO
- 93% satisfaction rating over those 20 courses

Hosting nine Munis 101 courses from September to November 2025 represented a significant investment to help ensure councils had various options to meet the new legislative requirements for orientation after the election. We were pleased to have hundreds of elected officials join us for Munis 101 courses in Calgary, Edmonton, Grande Prairie, Fort Saskatchewan, Lethbridge, Oyen, and online.

### Course Updates

To address emerging issues and improve the learning experience for participants, EOEP worked with experienced leaders to update four of our certificate courses. This included using clearer plain-language explanations, stronger alignment with council decision-making and adding more practical examples drawn from real municipal scenarios.

As a result of input from elected leaders, EOEP also launched a new course in 2025 called, Council's Role in Employment of the CAO. This course focuses on council's role as the employer of the CAO and teaches best practices in managing that relationship, including performance management and what to do when needing to oversee a transition in the CAO role. Informed by interviews with elected officials and CAOs, this course is grounded in real municipal experience, reflecting the complexities councils face in this role.

Jointly owned by Alberta Municipalities (ABmunis) and the Rural Municipalities of Alberta (RMA), EOEP provides professional development for municipal elected officials that is grounded in real municipal experience.

#### Certificate Courses

Munis 101

Budgeting & Finance

Land Use Planning & Approvals

Public Engagement

Regional Collaboration

Service Delivery

Strategic Planning

#### Other Courses

Effective Meetings

Employment of the CAO

#### Rates

In-person = \$425

Online = \$295



*"Strong Leadership Starts Here"*



### **Graduates of EOEP - Municipal Elected Leaders Certificate (MELC)**

In 2025, 27 elected officials were awarded EOEP's Municipal Elected Leaders Certificate (MELC) through the University of Alberta's Augusta Extended Education. Congratulations to the 2025 graduates on their achievement and commitment to strengthening municipal governance!

The MELC recognizes elected officials who complete EOEP's seven core courses focused on the roles and responsibilities of municipal governance and reflects a commitment to professional development in the elected official role.

### **Learning Opportunities in 2026**

To help elected officials better plan for professional development, EOEP released a two-year course schedule as well as a roadmap to obtain the Municipal Elected Leaders Certificate.

EOEP plans to host 18 courses in 2026, with most courses offered twice per year with online and in-person options available. The following courses are now open for registration.

#### **Effective Meetings**

- Date: Jan 28 | Feb 4 | Feb 11, 2026
- Time: 1:00 pm – 3:30 pm
- Format: Online Zoom
- Cost: \$295 + GST --- [Register](#)

#### **Munis 101**

- Date: January 22 | January 29, 2026
- Time: 1:00 pm – 4:30 pm
- Format: Online Zoom
- Cost: \$295 + GST --- [Register](#)

Look for more courses to be available online in February and in-person at RMA's Spring 2026 Convention and ABmunis' Spring 2026 Municipal Leaders' Caucus, both in March in Edmonton. To be notified when a course opens for registration, make sure you are subscribed to ABmunis' The Weekly newsletter or RMA's Contact newsletter.

### **Moving Forward**

As you move forward in your council role, remember that EOEP is here to help. EOEP courses will help you fill gaps in your knowledge so that you are more confident and informed in your decision-making. Courses are grounded in real municipal experience and create opportunities for you to connect and learn from your elected peers from across the province. If you have questions about EOEP, please contact our Registrar, Jenn Anheliger at [Registrar@eoep.ca](mailto:Registrar@eoep.ca). Thank you for your service and dedication to your community and best wishes for a productive year ahead.

Sincerely,

Duane Gladden  
EOEP Board Director  
CEO, Rural Municipalities of Alberta

Dana Mackie  
EOEP Board Director  
CEO, Alberta Municipalities

***"Strong Leadership Starts Here"***

# Alberta RCMP Fact Sheet

## Human Resources

January 2026



### Regular Members

Provincial Police Service Agreement	1,772
Municipal Police Service Agreement	1,379
First Nations Policing Program	66
Edmonton International Airport	22
ALERT	150
Federal Policing	423
Internal Services	70
<b>Total</b>	<b>3,882</b>

In addition to the Regular Members, there are approximately 1,200 civilian positions in Alberta.

### Vacancies in Contract Policing:

- Provincial Police Services Agreement: 8.4%
- Municipal Police Services Agreement: 4.8%

As is the case with all police agencies, employees can be temporarily absent from work for a number of reasons such as medical over 30 days, paternal leave, or suspension. It is important to note that the positions are not vacant, as the incumbent is temporarily away from the workplace; when they return, they return to their position.

### Temporary Absences in Contract Policing:

- Provincial Police Services Agreement: 8.5%
- Municipal Police Services Agreement: 12%

### Recruiting:

- New Officer Recruitment:** Since April 1, 2024, there have been over 5,450 applications received.
- Experienced Police Officer (EPO) Program:** Alberta RCMP's EPO Program has hired 22 EPOs since the start of the new fiscal year (2025/26). There are 27 applications currently open and being processed.

### Strategies to address vacancies and temporary absences in detachments:

- Relief Team:** Located out of Cochrane and Leduc. Deployed to 15 detachments with 78 total deployments from Aug. 1 – Dec. 31, 2025. Thirty-three deployments have already been planned across 12 detachments for 2026.
- Alternate Service Delivery Models:** Implemented Fly-In Model in Fox Lake. Examining alternate service delivery models for remote and isolated locations.
- Reservists:** There are 33 active reservists with 10 more in application process.

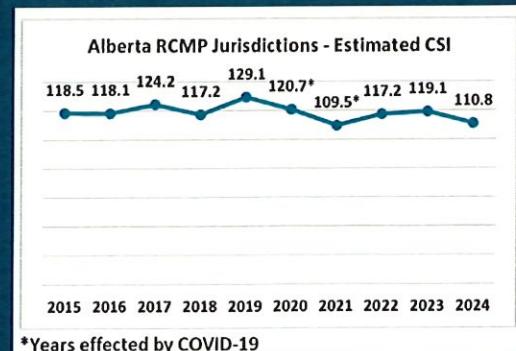
## Call Response Times

- On average 98.3% of calls were answered in under 60 seconds in 2025, compared to 82% in 2024. Average hold time for 2025 was 19 seconds. Industry Standard is 15 seconds.
- Average Provincial Detachment response time:** Priority 1 & 2 calls for service in 2025 was 21.3 minutes.
- Average Municipal Detachment response time:** Priority 1 & 2 calls for service in 2025 was 13.0 minutes.

### Crime Statistics



### Crime Severity Index



Based on Statistics Canada's Police Reported Crime Statistics in Canada, 2024 there has been a 6.9% decrease in the Crime Severity Index (CSI) across the Alberta RCMP's jurisdictions from 2023 to 2024.



NATIONAL  
POLICE  
FEDERATION

FÉDÉRATION  
DE LA POLICE  
NATIONALE

™

220 LAURIER AVENUE WEST  
8TH FLOOR  
OTTAWA ON K1P 5Z9  
[www.npf-fpn.com](http://www.npf-fpn.com)

November 27, 2025

Mayor Laurie Miller  
Town of Bowden  
via email: [info@bowden.ca](mailto:info@bowden.ca)

Dear Mayor Miller,

On behalf of the National Police Federation (NPF) and its Members, I want to congratulate you on starting your term as Mayor of The Town of Bowden. We further congratulate your Council members on their successful election or acclimation as well.

As you may know, the NPF is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including over 3,100 serving in Alberta. The NPF's mission is to provide strong, fair, and progressive representation, that promotes and enhances the rights of RCMP Members while advancing public safety outcomes across Canada.

Our Members are proud to deliver policing services through 113 detachments across Alberta, serving more than 1.5 million residents and covering 99% of the province's geography. Given recent developments, we would like to share important updates with you and your councils regarding the state of RCMP policing in Alberta. In July 2025, the RCMP Commissioner reaffirmed to Premier Smith the RCMP's ongoing commitment to serving Albertans now and well into the future. Likewise, in [October 2025](#) the federal Minister of Public Safety confirmed that early negotiations with contracting partners for policing agreements beyond 2032 will begin in the coming months. Provinces such as [British Columbia](#) and [Nova Scotia](#) have already announced their intent to renew and strengthen their RCMP contracts, reinforcing the long-term stability of the RCMP policing model.

Alberta is also seeing positive momentum. The first all-Alberta troop began training at Depot in September 2025, demonstrating strong interest from new recruits who have chosen Alberta as their preferred posting. As of late 2025, the Alberta RCMP's vacancy rate sits at approximately 16%—including 152 hard vacancies (8.6%) and 133 soft vacancies (7.5%)—rates that are comparable to other police services when accounting for medical, parental, and other approved leaves. In addition, the Government of Canada is [hiring 1,000 new RCMP personnel](#) nationally, further underscoring a clear message: the Alberta RCMP is here to stay.

We invite you to consider the attached polling which demonstrates public support for the Alberta RCMP. Five years of polling conducted by Pollara Strategic Insights show Albertans support their RCMP, with 81% agreeing that there are more important priorities for Alberta than changing who polices communities. To this end, 76% of Albertans in RCMP-served areas are satisfied with their policing. These results echo the findings made by many recent municipal police services reviews, which found low public support for wholesale changes in policing, alongside quantifiable cost impacts. We further invite you to consider the findings of recent police service model reviews:

- [Red Deer's \(2020\) review](#): Found transition costs of \$13.5M and 16% higher annual operating costs (~\$7M). Chose to retain the Alberta RCMP.
- [Airdrie's \(2024\) review](#): No change; public safety concerns raised were not unique to the RCMP.

- [Grande Prairie's \(2023\) review](#): Transition approved, despite projected one-time costs of \$19M and \$2-\$4M more in annual operating costs.
  - [As of May 2025](#), an additional \$7m in provincial funding has been granted to Grande Prairie in addition to the previously committed \$9.7m from the GoA, demonstrating the immense increase in financial support required to push the service toward a feasible launch.
- [Beaumont's \(2024\) review](#): Recommended efficiencies to improve the existing RCMP model.
- [Olds' \(2024\) review](#): Found municipal policing cost 57% more in Year 1, increasing to 84% by Year 3; chose to retain the RCMP.
- [Rocky Mountain House \(2025\) review](#): Found increased costs were ineffective and the current contract could be better optimized rather than considering a new regional service, an APPS, or a new municipal service.

Prior to the 2025 Municipal Election, the Government had announced the formation of the Alberta Sheriffs Police Service (ASPS) unilaterally without consultation with communities, Albertans, or organizations such as Alberta Municipalities or the Rural Municipalities of Alberta. Despite there being no costing, plan, or open-door consultation, Government is proceeding with the creation of this service. The only fact we can rely on is that another duplicate service will cost all Albertans more, risking increased property taxes for your community or reduced services for municipalities to fund this experiment. In 2021, the government's own report estimated **\$372 million in start-up costs and \$164 million more in annual operating costs** for a provincial police service. Today, there are no updated cost estimates, despite inflation and a major shift in the province's fiscal reality.

These developments require a cohesive approach to effectively address in the best interests of communities. If you would like us to present to your Council on Alberta's public safety landscape, or to further discuss public safety concerns, please contact Maryanne King, Government Relations Advisor, at [mking@npf-fpn.com](mailto:mking@npf-fpn.com).

Once again, we congratulate you and we look forward to connecting with you at your convenience.

Sincerely,



Brian Sauvé  
President and CEO

*Attachments: Polling 2025*

**NATIONAL POLICE FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

---

**National Police Federation**

**Alberta**

---

Wave 8

August 2025

**pollara**  
40 years of strategic insights

# Methodology

2

Field Window	Wave 8 – August 6 to 20, 2025
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Sampling	Online survey of randomly-selected sample of <b>1,200 Adult (18+) Alberta Residents</b>
----------	---

Reliability	As a guideline, a probability sample of this size carries a margin of error of $\pm 2.8\%$ , 19 times out of 20.
-------------	--

Weighting	The margin of error is larger for sub-segments.
-----------	---

Data has been weighted using the most current age, gender & region Census data, to ensure the sample reflects the actual population of adult Albertans.

REGION	REGIONAL DISTRIBUTION		WAVE	DATES IN FIELD	TOTAL RESPONDENTS
	UNWEIGHTED Counts	Margin of Error			
Calgary	200	$\pm 6.9\%$	W1	Oct 21 – 28, 2020	1,300
Edmonton	200	$\pm 6.9\%$	W2	Apr 30 – May 7, 2021	1,228
Calgary Suburbs	101	$\pm 9.8\%$	W3	Oct 21 – Nov 4, 2021	1,221
Edmonton Suburbs	104	$\pm 9.6\%$	W4	Jul 6 – 19, 2022	1,206
Rural North	184	$\pm 7.2\%$	W5	Sept 15 – Oct 4, 2023	1,202
Rural Central	204	$\pm 6.9\%$	W6	Jun 14 – Jun 24, 2024	1,200
Rural South	207	$\pm 6.8\%$	W7	April 17 to 28, 2025	1,201
<b>TOTAL ALBERTA</b>	<b>1,200</b>	<b><math>\pm 2.8\%</math></b>	<b>W8</b>	<b>Aug 6 to Aug 20, 2025</b>	<b>1,200</b>

## Leader Impressions & Priorities

## Affordability & Cost-of-Living tops list of priority issues for Albertans

- Policing & Public Safety is top priority issue for 1% of Albertans. It ranks last on a list of seven priorities provided to respondents.

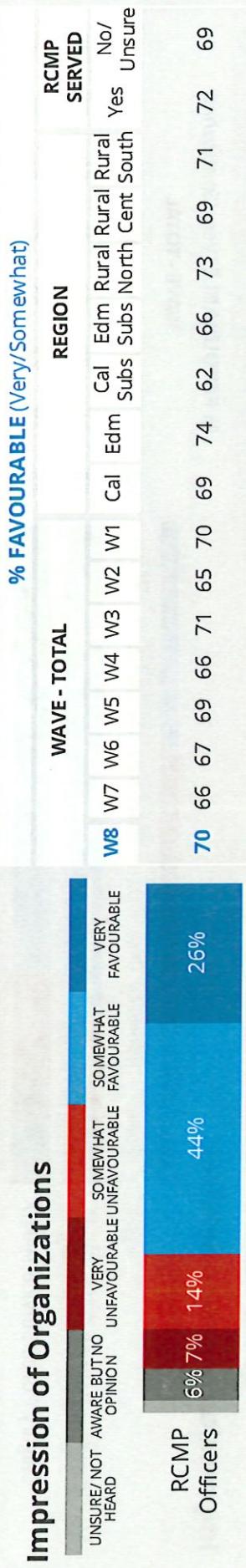
	TOTAL				REGION				GENDER			AGE				
	W8	W7	W6	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural South	Rural All Rural	M	F	18-34	35-54	55+	
Affordability and Cost-of-Living	<b>43</b>	41	48	43	43	38	47	43	45	43	44	41	45	49	46	36
Health Care	<b>20</b>	27	24	19	22	18	20	19	20	24	21	18	23	8	16	32
Alberta's Economy	<b>19</b>	16	14	22	15	25	17	19	20	12	18	23	15	21	19	17
Education	<b>4</b>	3	3	5	3	2	5	3	3	4	3	2	5	3	5	3
Climate Change & Environment	<b>3</b>	4	4	3	5	1	3	3	3	4	3	3	3	4	3	3
Indigenous Reconciliation	<b>2</b>	1	0	2	1	5	2	2	-	2	2	2	2	3	1	1
Policing and Public Safety	<b>1</b>	2	1	-	2	4	-	2	4	-	2	2	1	2	1	1

**Q** 2. When it comes to the following issues facing Alberta today, which is your top priority that you would like the Premier Danielle Smith and the Alberta government address? Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200). Some other issue (5%); None of the above (7%); Not sure (2%)

## Over two-thirds of Albertans have favourable impression of RCMP Officers

- Increase in favourable impressions of RCMP Officers (70%) to higher end of range (65% to 71%) over 8 waves.
- Favourable impressions of RCMP Officers range from 62% to 74% across the regions, with highest level in Edmonton (74%).

### Impression of Organizations



Q 4. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.

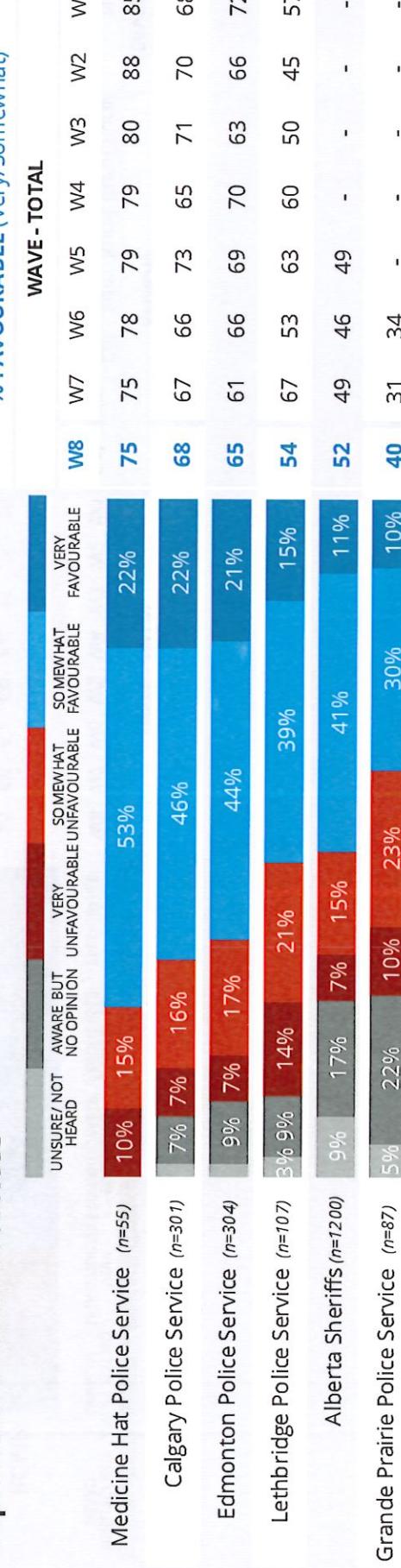
Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,200); W4 (N=1,202); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

## Police and Sheriff services in Alberta have net-favourable impressions

6

- Over half (52%) have favourable impression of Alberta Sheriffs compared to 22% with unfavourable impression.
- Two-thirds (68%) of City of Calgary and Calgary suburbs residents have favourable impression of Calgary Police Service; 65% of City of Edmonton and Edmonton suburbs residents have favourable impression of Edmonton Police Service.
- Favourable impressions for smaller police services (note: smaller samples) range from 40%/33% (favourable/unfavourable) for Grande Prairie Police Service to 54%/35% for Lethbridge Police Service, and 75%/25% for Medicine Hat Police Service.

### Impression of Police Services



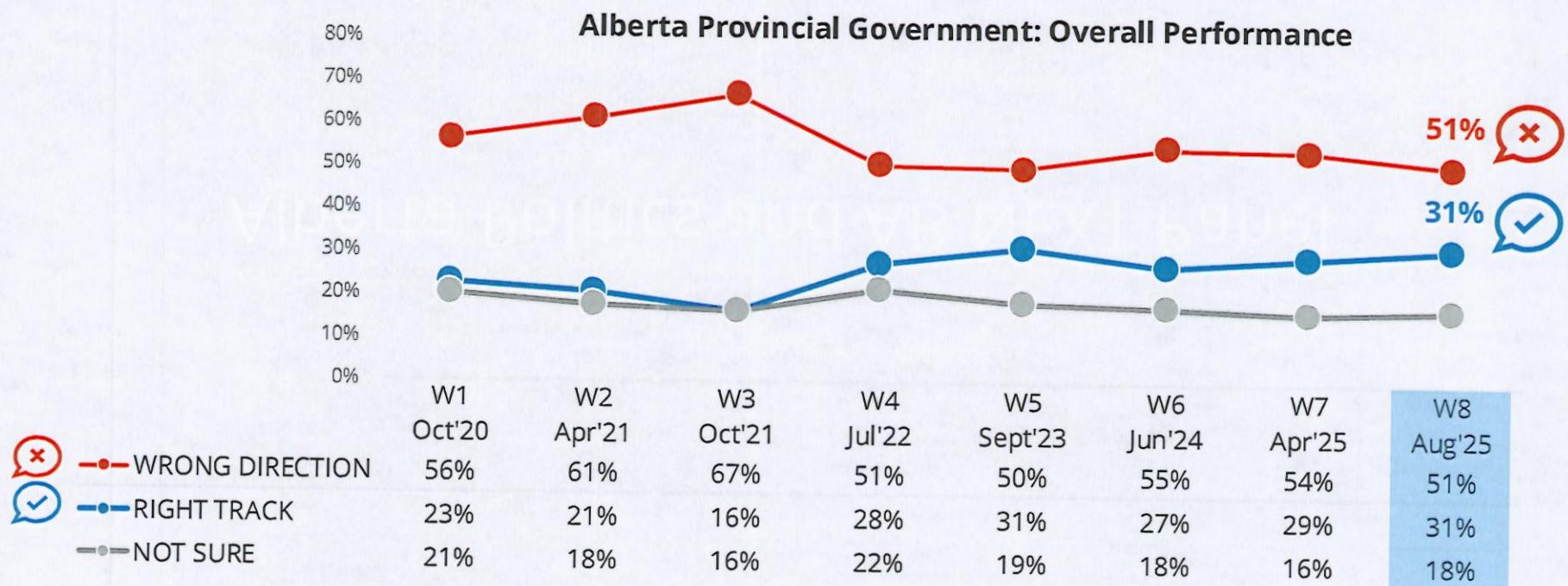
**Q** 3. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.  
Base: TOTAL W8 (N=Varies).

## Alberta Politics and AB NEXT Panel



## Majority of Albertans say provincial government heading off in wrong direction

- Those saying provincial government is on “right track” increased marginally (+4%) since wave 6

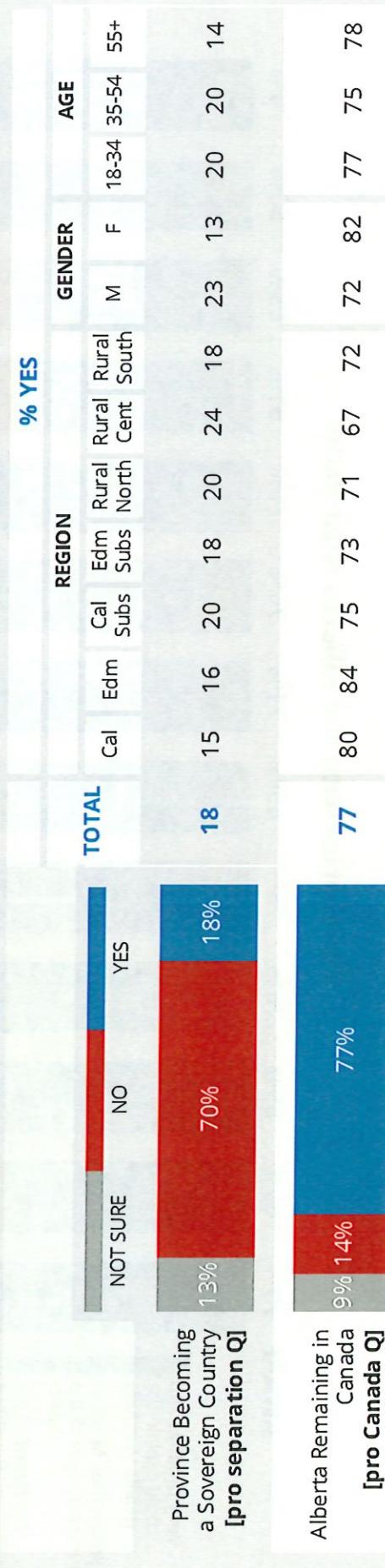


**Q** 1. In Alberta today, do you think the provincial government is on the right track, or do you think it is heading off in the wrong direction?  
Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,202); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

## Less than 1-in-5 support separation option in competing questions

9

- Two questions were asked of respondents, one from 'pro Canada' advocates and one from 'pro Alberta separation' advocates.
- In the pro separation question, 18% said they agreed that "the province shall become a sovereign country and cease to be a province of Canada" while 70% did not agree (13% not sure).
- In the pro Canada question, 14% disagreed that "Alberta should remain in Canada" while 77% agreed ("yes").



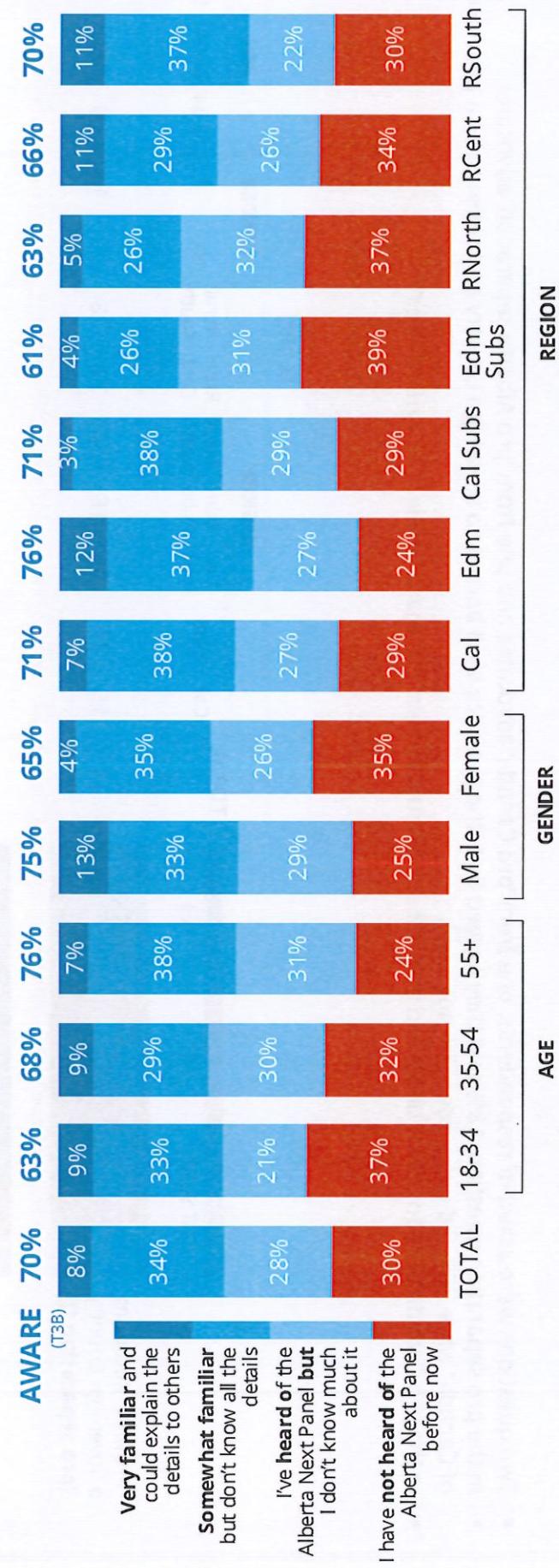
Base: TOTAL W8 (N=1,200)  
 3A - Do you agree that the province shall become a sovereign country and cease to be a province of Canada? [pro separation Q]  
 3B - Do you agree that Alberta should remain in Canada? [pro Canada Q]



## Over two-thirds say they are familiar with Alberta Next Panel

- Familiarity ranges from 63% among 18-34 age group to 76% among 55+ age group.
- Men are more likely to say "very familiar" (13%) compared to women (4%).

### Familiarity with the Alberta Next Panel



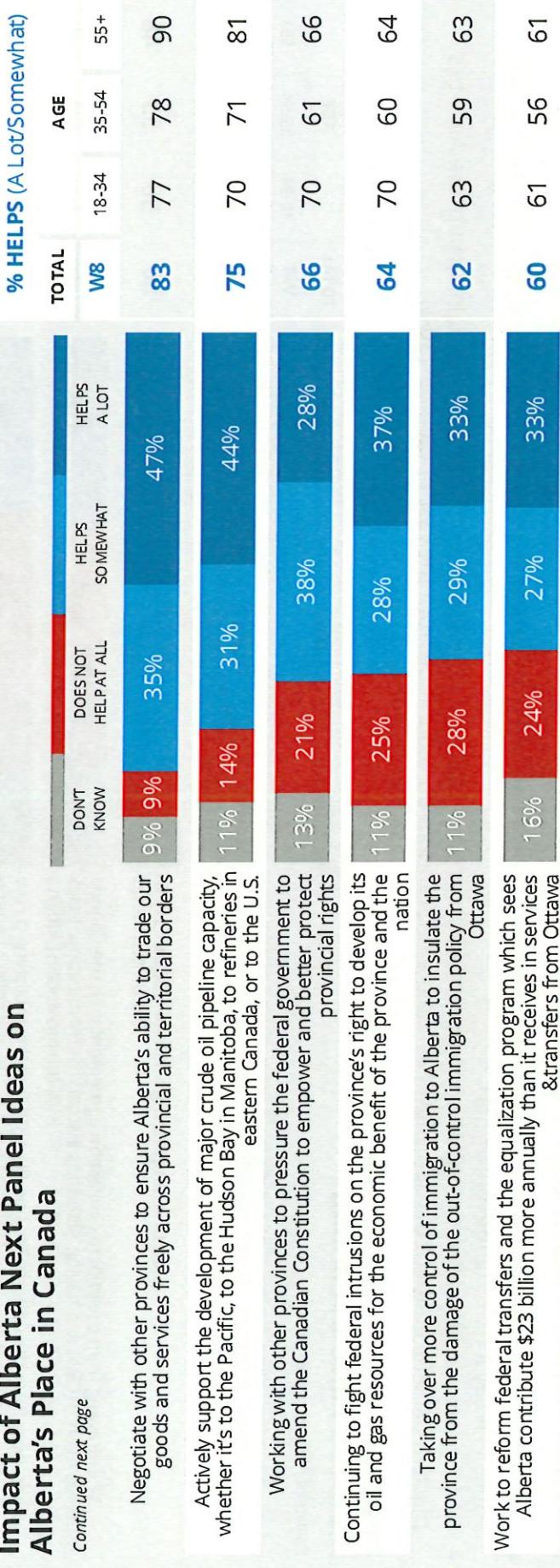
Q 7. Premier Danielle Smith and her government launched the Alberta Next Panel which has been touring the province of Alberta convening community town hall meetings. How familiar are you with the Alberta Next Panel? Base: TOTAL W8 (N=1,200).

## Improving Alberta's place in Canada: economic priorities and provincial rights among Albertans' top priorities in improving place in Canada

- Trading freely across provincial and territorial borders and supporting the development of major crude oil pipeline capacity are top two priorities overall that help improve Alberta's place in Canada.
- Of the 12 items tested, other top 6 priorities include: amend the Constitution to better protect provincial rights, fight federal intrusions on oil and gas, taking more control over immigration, and reforming federal transfers and equalization

### Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

*Continued next page*



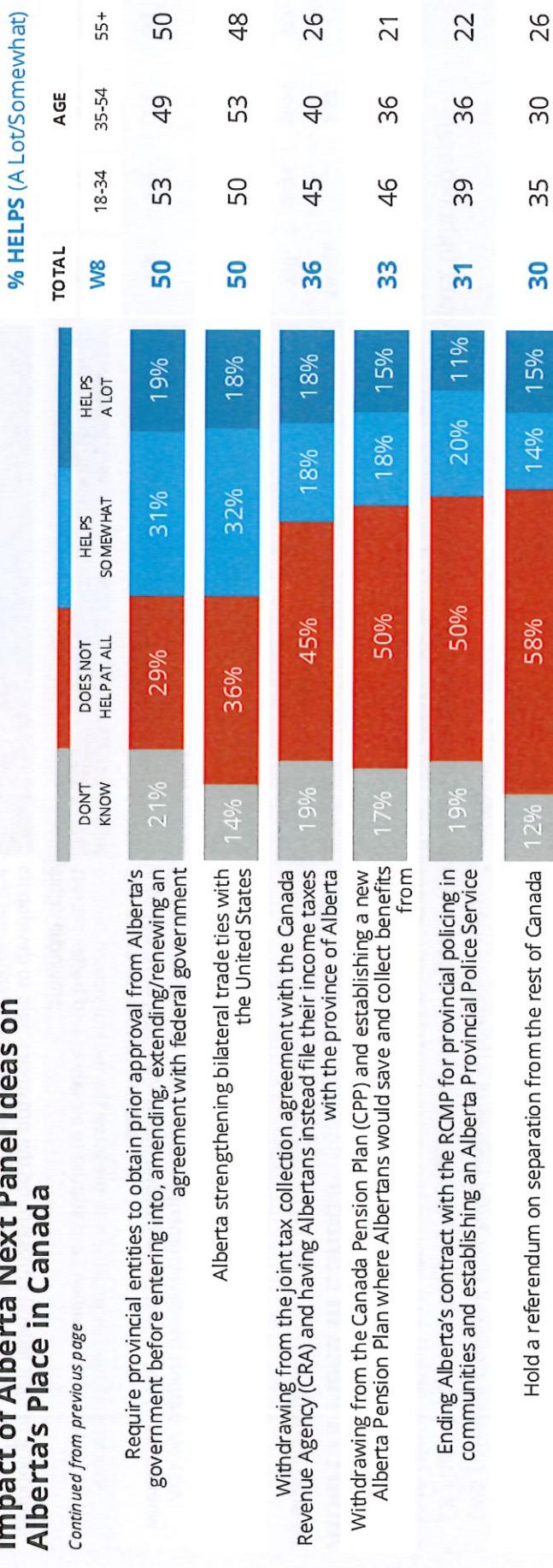
**Q** 8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?  
Base: TOTAL W8 (N=1,200).

## Improving Alberta's place in Canada: majority say ending RCMP contract/ establishing Alberta Provincial Police Service "does not help at all"

- Half (50%) say ending Alberta's contract with the RCMP ... and establishing an Alberta Provincial Police Service "does not help at all" while 31% say it helps (a lot/somewhat).
- Of 12 items tested, ending the RCMP contract/establishing provincial police service ranks 11<sup>th</sup> in terms of helping improve Alberta's place in Canada, at about the same level as "hold a referendum on separation from the rest of Canada" (30%).

### Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

*Continued from previous page*



Q 8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?

Base: TOTAL W8 (N=1,200); W7 (N=1,201); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

## 3-in-4 agree "This is not the time explore expensive new police services in Alberta"

13

- Majority (56%) agree "if the federal government approves an oil pipeline, the Alberta government should drop its plan to replace RCMP".
- Almost 9-in-10 (87%) Albertans continue to agree that there needs to be a detailed accounting of costs/impacts to service levels.
- Over 4-in-5 (81%) agree that "given the threat from Donald Trump... we need to strengthen our national institutions, not weaken them".

### Agreement With Key Statements

			% AGREE (Strongly/Somewhat)																				
			TOTAL		GENDER		AGE		REGION				TOTAL										
			W8	M	F	18-34	35-54	55+	Cal	Edm	Cal	Edm	Rural	Rural	W7	W6							
									Subs	Subs	North	Subs	North	Cent	South								
Before any changes to policing in AB are agreed to, there needs to be a detailed accounting of costs/impacts to service levels									87	87	83	84	92	89	92	90	90	89	87				
Given the threat from Donald Trump and the United States, we need to strengthen our national institutions, not weaken them									81	79	83	78	79	85	82	83	71	79	80	85			
There are other more important priorities to deal with in Alberta right now than changing who polices local communities									81	78	84	76	80	86	83	84	74	73	80	80			
This is not the time to explore expensive new police services in Alberta									75	72	77	72	73	78	77	78	70	68	73	72	75	75	-

*Continued next page*

25. Please indicate to what extent do you agree or disagree with the following statements:  
 Base: TOTAL W8 (N=1,200); W7 (N=1,201)



14

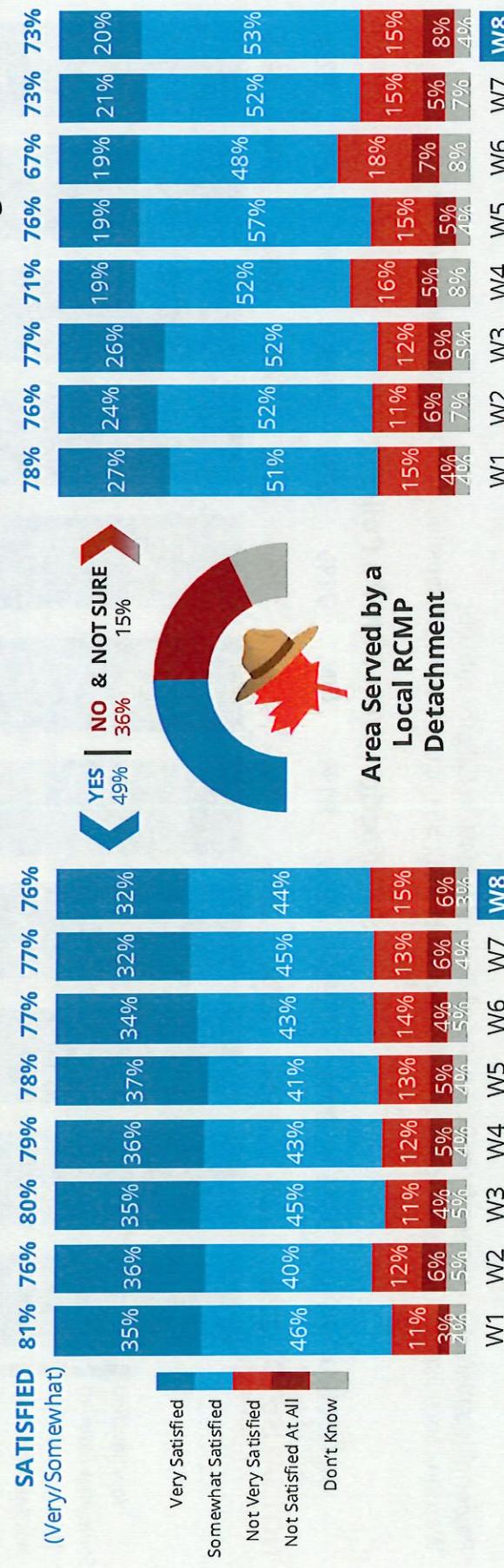
## RCMP Satisfaction



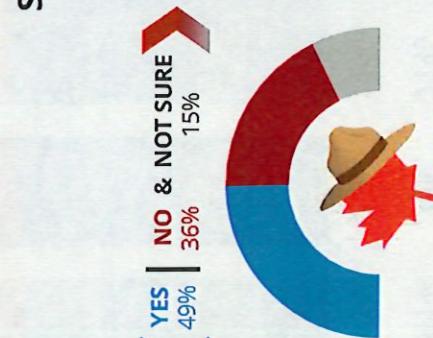
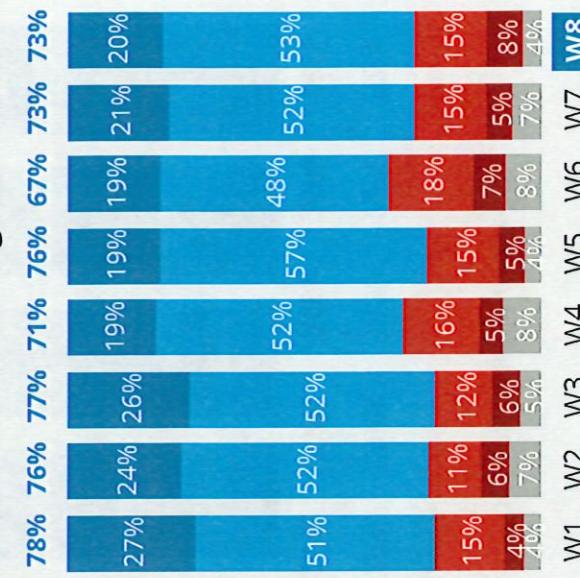
## Over three-quarters satisfied with RCMP's policing

- Satisfaction with RCMP's policing of their community (76%).
- Almost three-in-four satisfied with policing in non-RCMP served communities (73%).

### Satisfied With RCMP's Policing



### Satisfied With Policing In Community



Area Served by a Local RCMP Detachment

Now, here are some questions about policing in Alberta. 9. Is your municipality or local area served by a local RCMP detachment? Base: TOTAL W8 (N=1,200); W7 (N=1,201) | 10. How satisfied are you with the RCMP's policing of your community? Base: Yes, at Q4: W8 (N=729); W7 (N=718); W6 (N=678); W5 (N=699); W4 (N=696); W3 (N=727); W2 (N=733); W1 (N=809) | 11. How satisfied are you with the policing in your community? Base: No or Not Sure at Q4: W8 (N=471); W7 (N=483); W6 (N=522); W5 (N=503); W4 (N=494); W3 (N=495); W1 (N=491).

Q

## Satisfaction with RCMP's policing:

- Regionally, satisfaction ranges from 70% in Rural Central to 84% in Calgary suburbs.
- Women more likely to be satisfied with RCMP's policing (82%); 55+ age group most satisfied with RCMP's policing (83%).

### Satisfaction With RCMP's Policing



Q 10. How satisfied are you with the RCMP's policing of your community?  
Base: Local Area Served by RCMP: W8 (N=729).

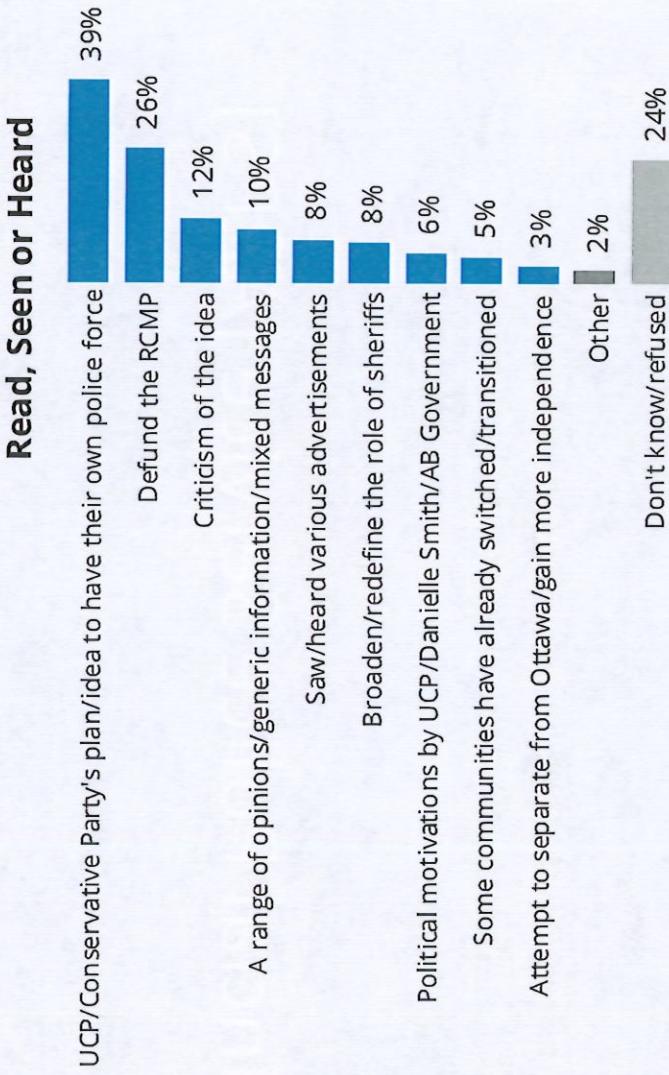
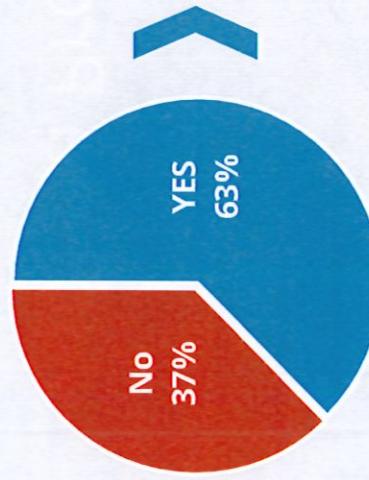
## Alberta Provincial Police Service [APPS]

## Majority aware of Alberta's plan to replace RCMP with Alberta Provincial Police Service

18

- Read, seen, heard comments about Alberta Provincial Police Service (APPS) include government plan to have own police force, defunding the RCMP, criticism of government, broadening role of sheriffs, and comments related to Alberta separation.

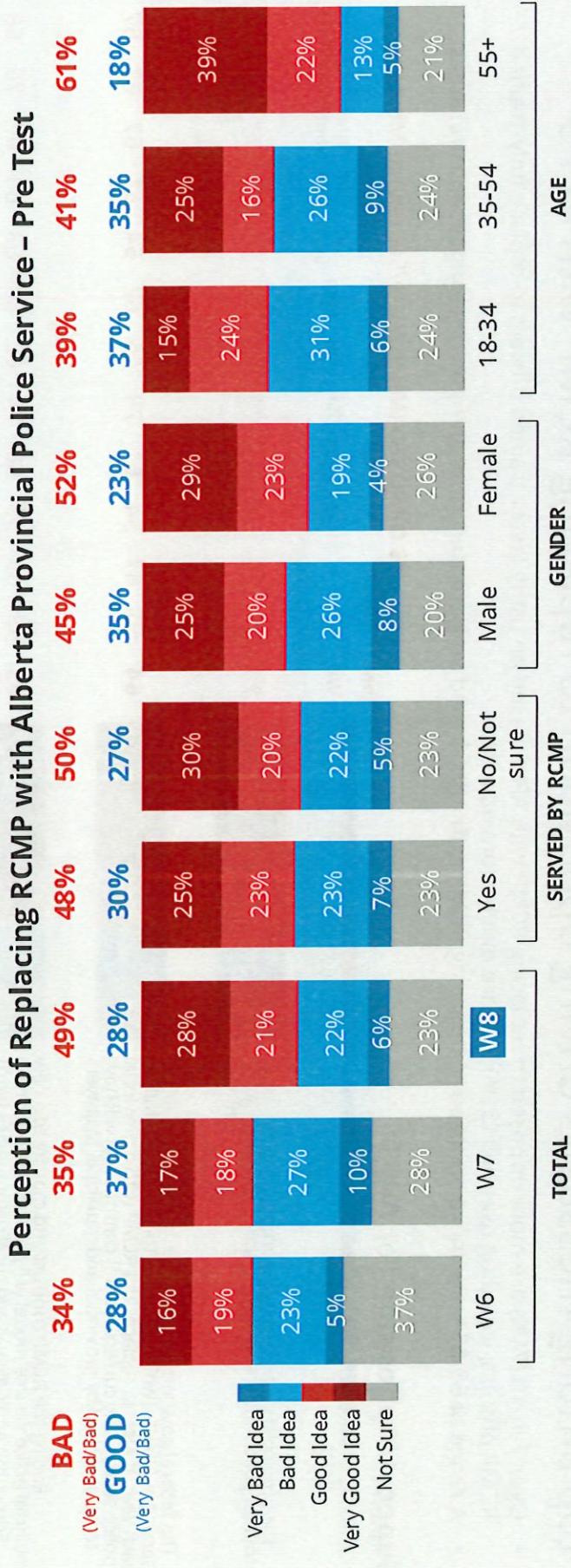
### Awareness of Alberta's Plan to Replace RCMP with Alberta Provincial Police Service



**Q** 13. Before responding to this survey, had you read, seen, or heard anything the Alberta government's plan to replace the RCMP with a new Alberta Provincial Police Service? Base: TOTAL W8 (N=1,200) | 14. And what have you read, seen or heard? BASE: Yes, at Q13 (N=804).

## Almost half say replacing RCMP with Alberta Provincial Police Service is a “bad idea”

- Those saying APPS is a bad idea (49%) includes majority of women (52%), 55+ age group (61%).
- Those saying APPS is a good idea (28%) is higher among men (35%), 18-34 age group (37%).



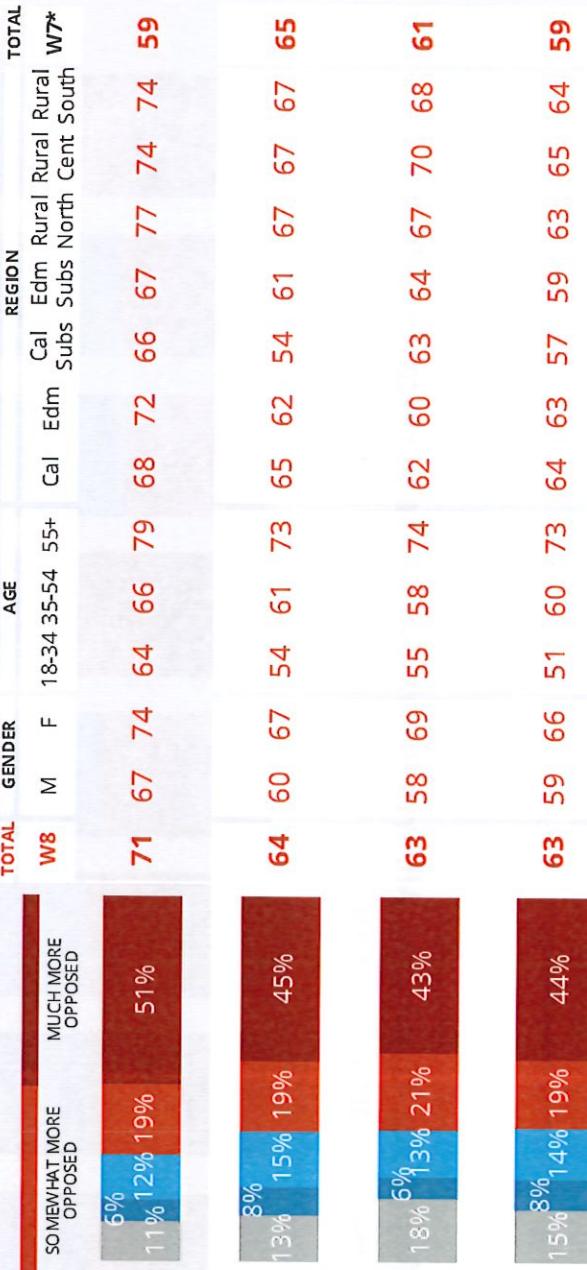
15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 Note: The name of the agency has changed from IAPS to APPS. Base: TOTAL W8 (N=1,200); W7 (N=1,201).



20

Using lesser trained police officers to replace fully-trained RCMP officers is top among messages driving opposition to replacing RCMP with APPS

- Over 7-in-10 (71%) are more opposed to replacing RCMP with APPS based on using lesser trained officers to replace fully-trained RCMP officers, including over half (51%) that are much more opposed.
- A range of 63-64% are more opposed to replacing RCMP with APPS based on increased costs and potential impact on rural areas.



The provincial government has proposed using lesser trained police officers to replace the fully-trained RCMP officers

Ending the RCMP contract and moving to a new provincial police service model will put more attention on Edmonton and Calgary, and rural communities won't receive the attention they deserve.

The province has not released detailed costing of the plan to create a new provincial police service, but a 2021 report commissioned by the government said a new provincial police service would have start-up costs of \$372 million plus and additional \$164 million each year in operating costs.

16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: The name of the agency has changed from IAPS to APPS.

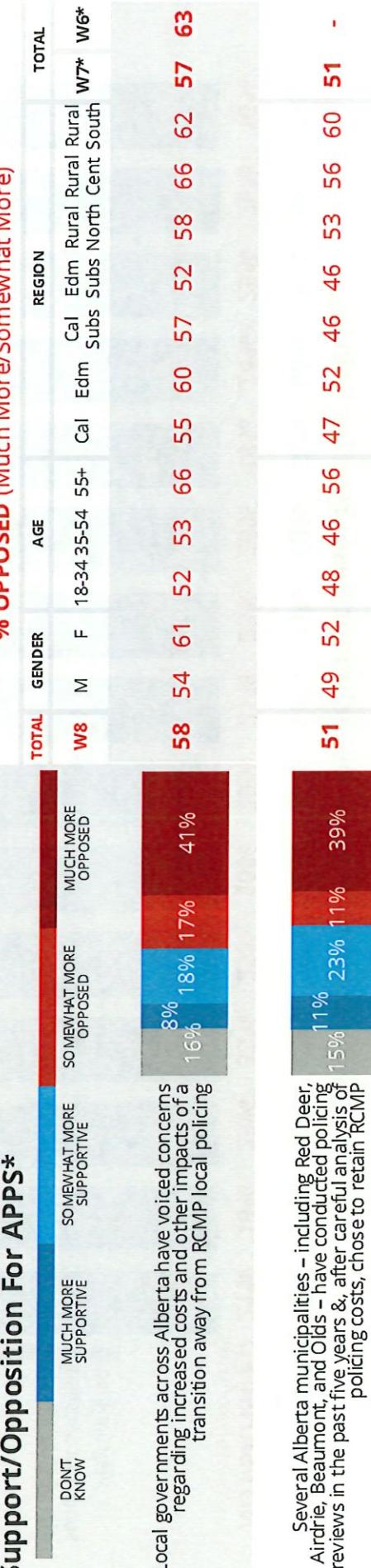


## Majority more opposed to replacing RCMP with APPS based on local government concerns

21

- Majority (58%) more opposed to replacing RCMP with APPS based on local governments voicing concerns regarding increased costs, including 61% of women, 66% of 55+ age group and 66% of Rural Central.
- “Ending the contract with the RCMP will give Albertans more control over policing...” made 37% more supportive of plan to replace RCMP with APPS.

### Support/Opposition For APPS\*



Several Alberta municipalities – including Red Deer, Airdrie, Beaumont, and Olds – have conducted policing reviews in the past five years &, after careful analysis of policing costs, chose to retain RCMP

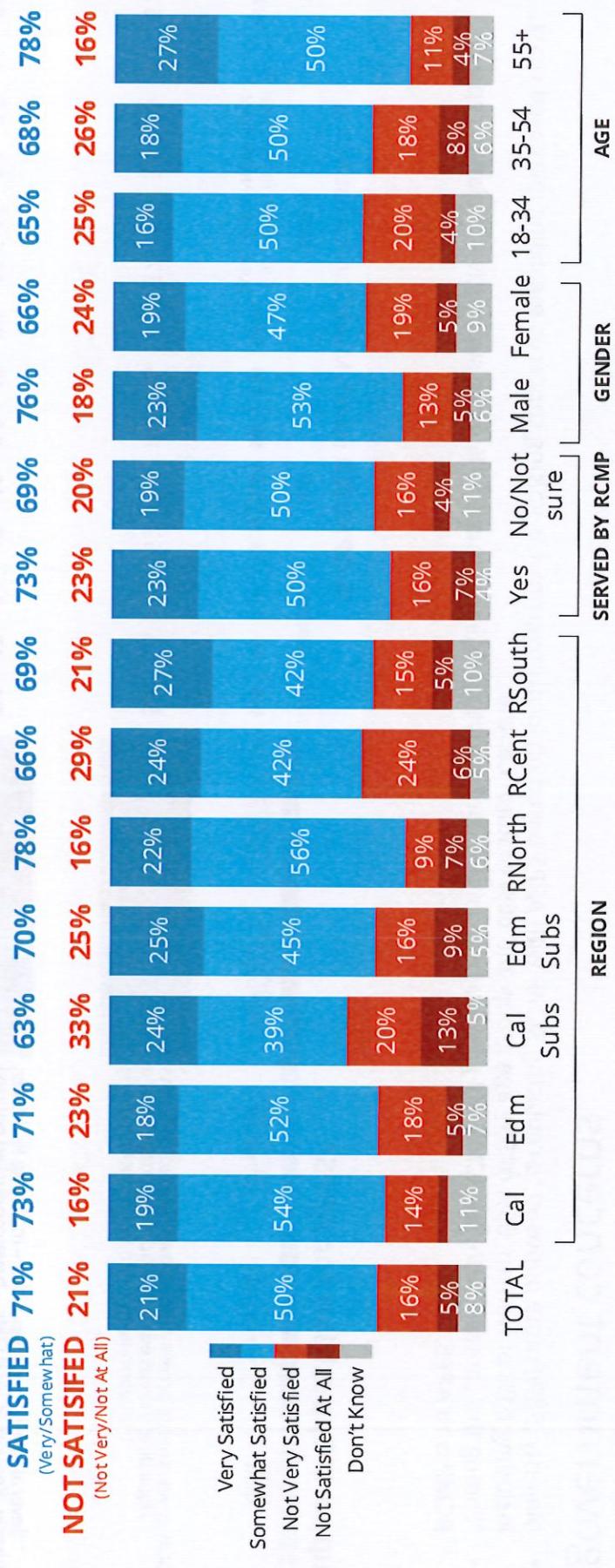
16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: comparing APPS (W8) to previously proposed IAPS (W6/W7)



## Over 7-in-10 satisfied that their local detachment has adequate resources to police their community

- Across rural areas, satisfaction ranges from 66% in Rural Central to 69% in Rural South and 78% in Rural North.

### Satisfaction with Local Detachment Resources for Policing



Q 17. Thinking about policing in your community, how satisfied are you with your local detachment having adequate resources to police your community?  
Base: TOTAL W8 (N=1,200).

## Majority say their community's police service will have less resources available to police its territory if RCMP replaced with APPS

- While half (50%) say their community will likely have less resources for policing, 9% said it is likely there would be more resources available, and 27% said it is likely their community will have the same level of resources for policing.

**Expected Resource Levels if RCMP is Replaced with Alberta Provincial Police Service**

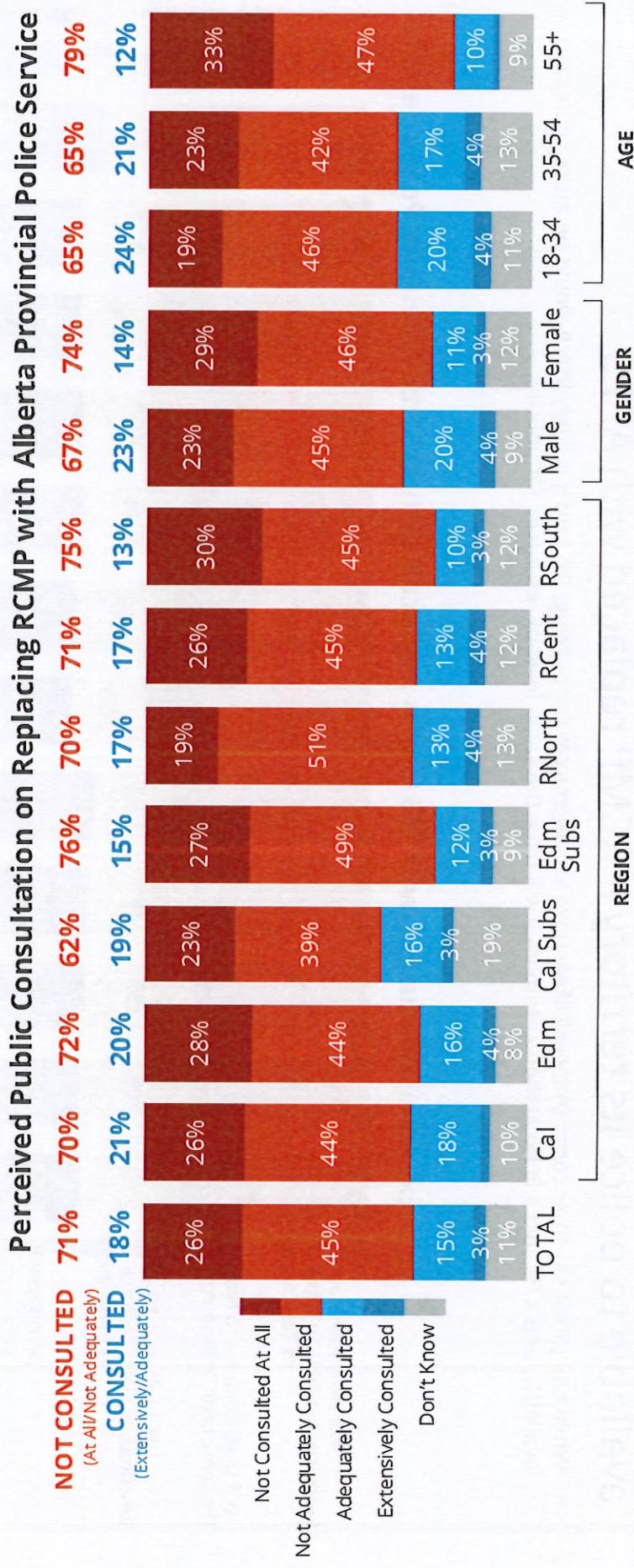


18. The community police service in each municipality in Alberta is funded by the local government. RCMP-served communities receive additional funding from the federal government. If Alberta replaces the RCMP with a new Alberta Provincial Police Service, the current federal contribution would have to be absorbed by provincial and municipal taxpayers. Thinking about this, do you feel that your community's police service will have more, less, or the same level of resources available to police its territory? Base: TOTAL W8 (N=1,200).



## Over 7-in-10 say public has not been adequately consulted on idea of replacing the RCMP with a new Alberta Provincial Police Service

- Over 1-in-4 (26%) say the public has "not been consulted at all" including 33% of 55+ age group.



Q 19. To what extent do you think the public has been consulted about the idea of replacing the RCMP with a new Alberta Provincial Police Service?  
Base: TOTAL W8 (N=1,200).

## Post-test: Those saying replacing RCMP with Alberta Provincial Police is a bad idea increases significantly

- Those saying replacing the RCMP with APPS is a bad idea moves from 49% (pre-test) to 66% (post-test), including an increase among those saying it's a "very bad idea" from 28% to 42%.

Replacing RCMP with Alberta Provincial Police Service – Post Test



20. Now that you reviewed additional information, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 PRE: 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 Note: The name of the agency has changed. Base: TOTAL W8 (N=1,200).



## About 3-in-4 say a decision to replace the RCMP with a new Alberta Provincial Police Service should require approval by referendum

- If provincial government moves to replace the RCMP with a new APPS, those saying it should require approval by referendum, and broad support among gender and age groups.

### Approval by Referendum for Replacing RCMP with Alberta Provincial Police Service



Q 22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

## Vast majority want government's focus on fixing the justice system rather than replacing the RCMP with a new Alberta Provincial Police Service

- Almost 4-in-5 (78%) prefer "fixing the justice system by providing better resourcing and enforcement, and tougher sentencing" over "replacing the RCMP with a new Alberta Provincial Police Service" (9%).

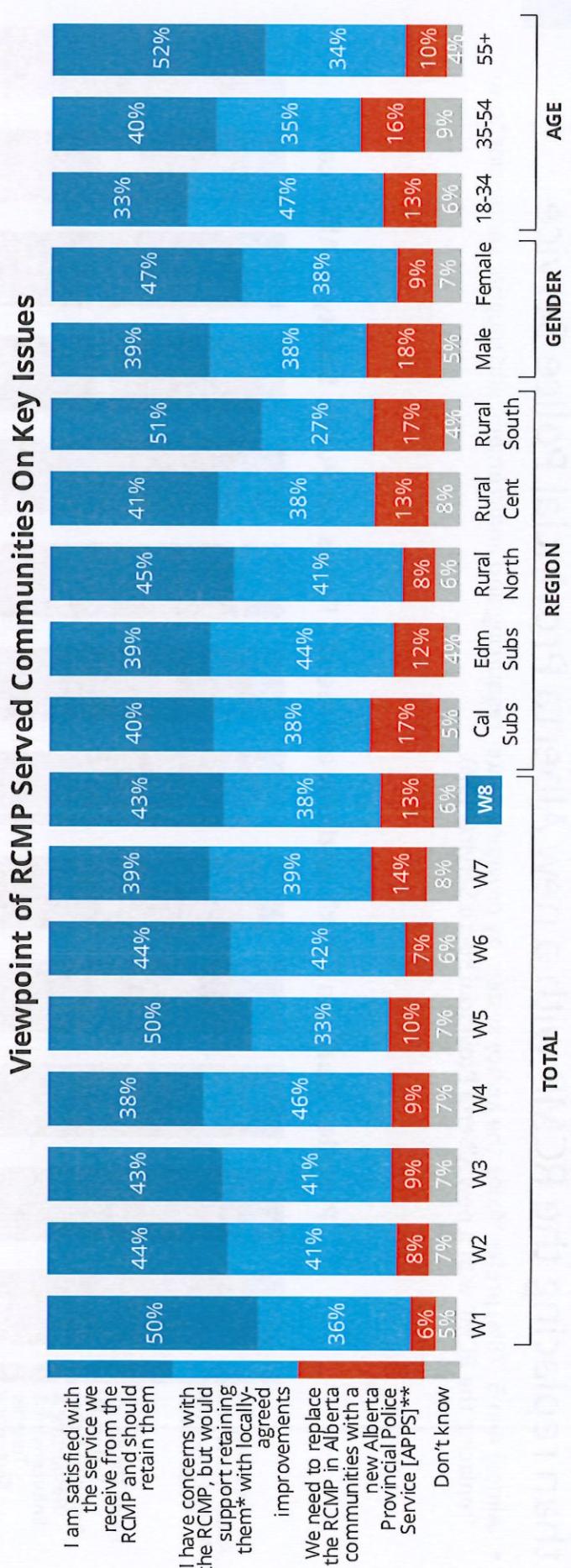
Premier Danielle Smith and Government's Focus on Public Safety in Alberta



Q 23. When it comes to public safety in Alberta, do you think Premier Danielle Smith and the UCP government's focus should be on...  
Base: TOTAL W8 (N=1,200).

## Post-test among RCMP Communities: Tracking across 8 waves

- Among those in RCMP-served communities, 81% would retain RCMP which is within the range (78% to 86) over 8 waves.
- Those saying the RCMP needs to be replaced is at 13%, marginally lower than wave 7, but higher than levels in waves 1-6.

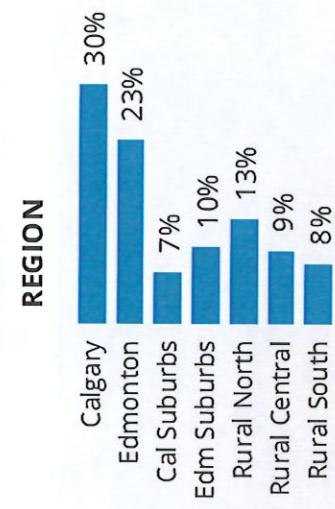
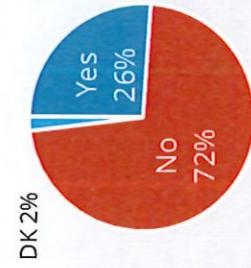
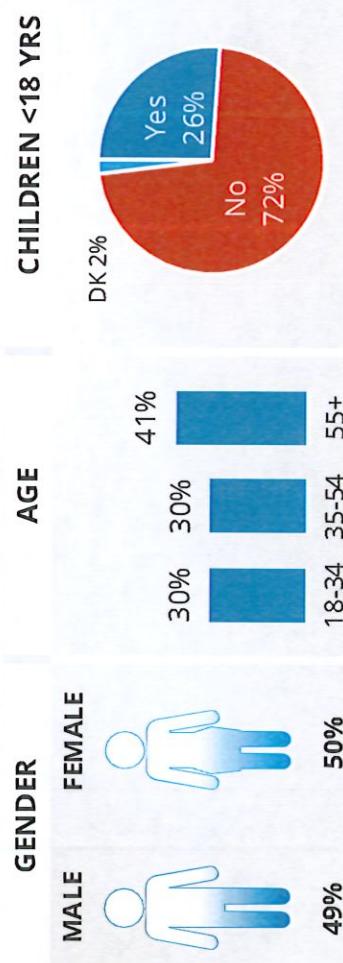


**Q** 26. Which of the following statements best reflects your viewpoint? Base: Rural / RCMP Communities: W8 (N=729); W6 (N=718); W7 (N=729); W5 (N=678); W4 (N=695); W3 (N=727); W2 (N=733); W1 (N=809). \*W1 Read: ...if there were significant improvements". \*\*Note: The name of the agency has changed from IAPS to APPS..

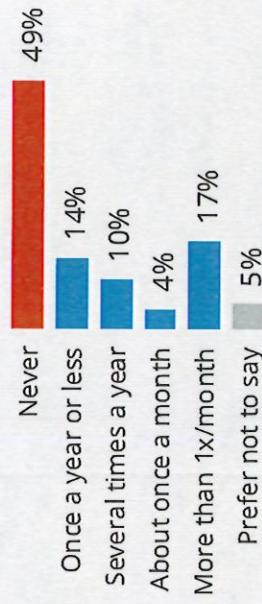
# DEMOGRAPHICS

## Demographics

30



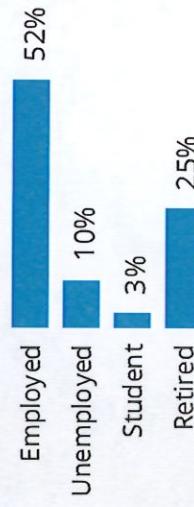
### ATTENDANCE AT RELIGIOUS SERVICES



### EDUCATION



### EMPLOYMENT



Q Base: TOTAL (N=1,200).



## Demographics

31

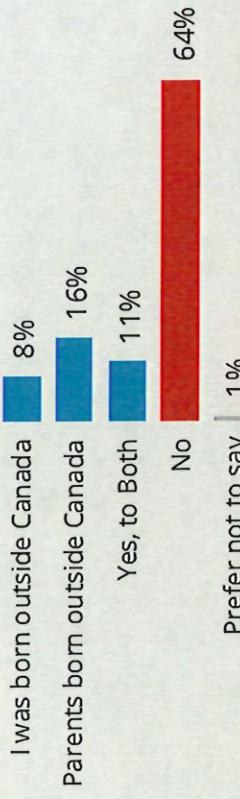
### INCOME



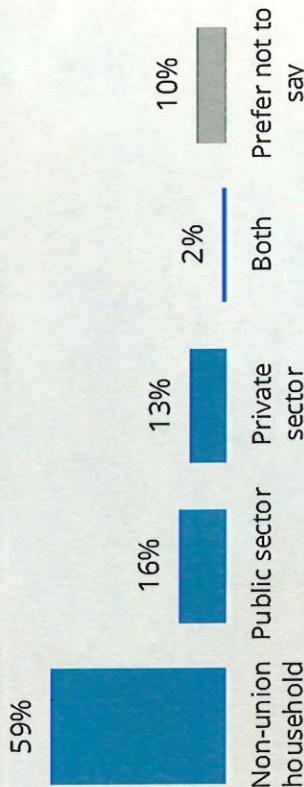
### ETHNICITY



### BIRTHPLACE OUTSIDE CANADA



### UNION MEMBERSHIP



Base: TOTAL (N=1,200).





**NATIONAL POLICE FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

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**National Police Federation  
Alberta**

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Wave 8

August 2025

**pollara**  
40 years of strategic insights

**Mayor**

**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** January 14, 2026 1:46 PM  
**To:** Mayor  
**Subject:** Rural Development Action Plan federal consultation now open

Click here to view this email in your browser.

**FCM** January 14, 2026

# COMMUNIQUÉ



Dear members,

As local leaders, you know that a stronger Canadian economy begins with robust, empowered rural communities.

Innovation, Science and Economic Development Canada (ISED) is developing a Rural Development Action Plan and FCM is encouraging rural members to participate in this important federal consultation to help ensure the plan reflects the real needs, priorities and realities of rural communities across Canada.

Last spring, we launched [\*\*The future of rural Canada\*\*](#), which lays out a path forward for rural communities and guides our advocacy, including our own submission to the federal government to inform this Action Plan.

The consultation is open until **February 6**.

Please refer to [\*\*ISED's consultation guide\*\*](#) for additional information.

We encourage you to use the key messages below to guide your submission and echo our recommendations:

- **Rural realities need to be consistently built into federal initiatives.** Designs should include streamlined program administration, maximum flexibility in stacking rules, support for regional projects to achieve economies of scale, and allocation-based funding that is long-term and predictable.
- **Rural communities know what works best to promote development.** Federal programs should support targeted rural initiatives and capacity-building by investing in the necessary skills and expertise for municipalities to continue building their communities.
- **The lack of reliable and affordable Internet and cell services is limiting the development of rural communities.** The federal government needs to update Canada's Connectivity Strategy, enhance the Universal Broadband Fund, and achieve universal cellular connectivity.
- **Roads and bridges, as well as water and wastewater infrastructure, are crucial to economic growth in rural communities.** Create a new dedicated federal program for rural municipal infrastructure, as well as improve transportation linkages to support social and economic development.
- **Rural and remote communities face significant housing challenges, including the high cost of building housing and significant gaps in data on homelessness.** The federal government must kickstart the rural and remote prefabricated housing industry and fund a data strategy on rural and remote homelessness.
- **Rising costs and limited resources in first response services is compromising the safety of rural communities.** Continue to strengthen RCMP policing and the focus on bail reform, as well as expand community-based mental health supports.
- **Floods, fires, and extreme weather are impacting the daily lives of rural residents.** The federal government should invest in climate-resilient infrastructure, disaster prevention, and capacity building to scale up local climate action measures.

The future of rural Canada depends on our collective advocacy. Rural communities cannot achieve economic and social sustainability without a strong federal partnership. FCM looks forward to continuing to work together to achieve our shared vision for a resilient rural Canada.

For any questions about this consultation, please contact [rural@ised-isde.gc.ca](mailto:rural@ised-isde.gc.ca).

— Your FCM Team



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS



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Ottawa, Ontario K1N 5P3  
[fcm.ca](http://fcm.ca)

[info@fcm.ca](mailto:info@fcm.ca)  
[Privacy Policy](#)

## Mayor

---

**From:** Jacqui Molyneux  
**Sent:** January 8, 2026 8:00 AM  
**To:** Mayor  
**Subject:** FW: Meeting request with Minister Williams – ABmunis Spring Municipal Leaders Caucus 2026  
**Attachments:** 2026 ABmunis Meeting Template.xlsx

Laurie

This maybe something of interest to council if anyone is going the Spring Municipal Leaders Caucus.

*Jacqui Molyneux*  
*CFO*  
*Phone 403-224-3395*  
*Fax 403-224-2244*



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**From:** MA Engagement Team <[ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)>  
**Sent:** January 7, 2026 3:59 PM  
**Cc:** Navroop Tehara <[Navroop.Tehara@gov.ab.ca](mailto:Navroop.Tehara@gov.ab.ca)>; Karen Pottruff <[Karen.Pottruff@gov.ab.ca](mailto:Karen.Pottruff@gov.ab.ca)>  
**Subject:** Meeting request with Minister Williams – ABmunis Spring Municipal Leaders Caucus 2026

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Spring Municipal Leaders' Caucus (MLC), scheduled to take place at the Edmonton Convention Centre from March 26 – 27, 2026. These meetings will be in person at the Edmonton Convention Centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister Williams during the MLC, please submit a request by email with potential topics for discussion on the attached meeting request template to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) no later than January 30, 2026.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.

- It is highly recommended to provide details on the discussion topics.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Williams has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team  
Municipal Services Division  
Municipal Affairs

Classification: Protected A

**Meeting Request:****Alberta Municipalities Spring Leaders Caucus 2026 Convention**

If you have questions, require support and to submit form, please email:

[ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)**Municipal Information**

Municipality Name: \_\_\_\_\_

**Meeting Topics**

Please provide additional details about the topic for discussion

Topic 1	Topic 2	Topic 3

**Meeting Participants**

1 _____	Mayor/Reeve
2 _____	Chief Administrator
3 _____	Councillor
4 _____	Councillor
5 _____	Councillor
6 _____	Councillor
7 _____	Councillor
8 _____	Councillor
9 _____	Councillor

**Mayor**

**From:** Mayor  
**Sent:** January 20, 2026 9:17 AM  
**To:** Mayor  
**Subject:** Less Than a Month to Go! Register for Emerging Trends now

**From:** Atique, Dania <[datique@brownleelaw.com](mailto:datique@brownleelaw.com)>  
**Sent:** January 15, 2026 4:50 PM  
**To:** CAO <[cao@bowden.ca](mailto:cao@bowden.ca)>  
**Subject:** Less Than a Month to Go! Register for Emerging Trends now

# EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED  
BY



**BROWNLEE LLP**  
*Barristers & Solicitors*

**CALGARY**

February  
5th, 2026

**EDMONTON**

February  
12th, 2026

Secure your spot for Emerging Trends before it sells out!

Don't miss out on the opportunity to learn about the latest legal insights and current issues relevant to municipalities across the province. We will address topics including:

- Preparing for New AI Data Centres
- Protecting Municipalities from Internal Fraud
- Owner's Duty of Care: An Emerging Area of Concern
- Dual Loyalties in Regional Governance
- Off the Clock, but On the Hook: Employer Rights and Obligations relating to Off-Duty Misconduct in the Age of Social Media and much more.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton, and the Edmonton date will also offer a live-stream option for virtual attendance.

## Event Details

**CALGARY**

**EDMONTON**

**WinSport Arena**  
88 Canada Olympic Rd SW, Calgary

Thursday, February 5, 2026  
7:45 am – 4:30 pm

In-person only

**Edmonton Expo Centre**  
7515 - 118 Ave. NW, Edmonton

Thursday, February 12, 2026  
7:45 am – 4:30 pm

In-person | Virtual

**REGISTER**  
**Feb. 5<sup>th</sup> 2026**

**REGISTER**  
**Feb. 12<sup>th</sup> 2026**

## Tickets

**In-Person Admission: \$209 + applicable taxes & fees**

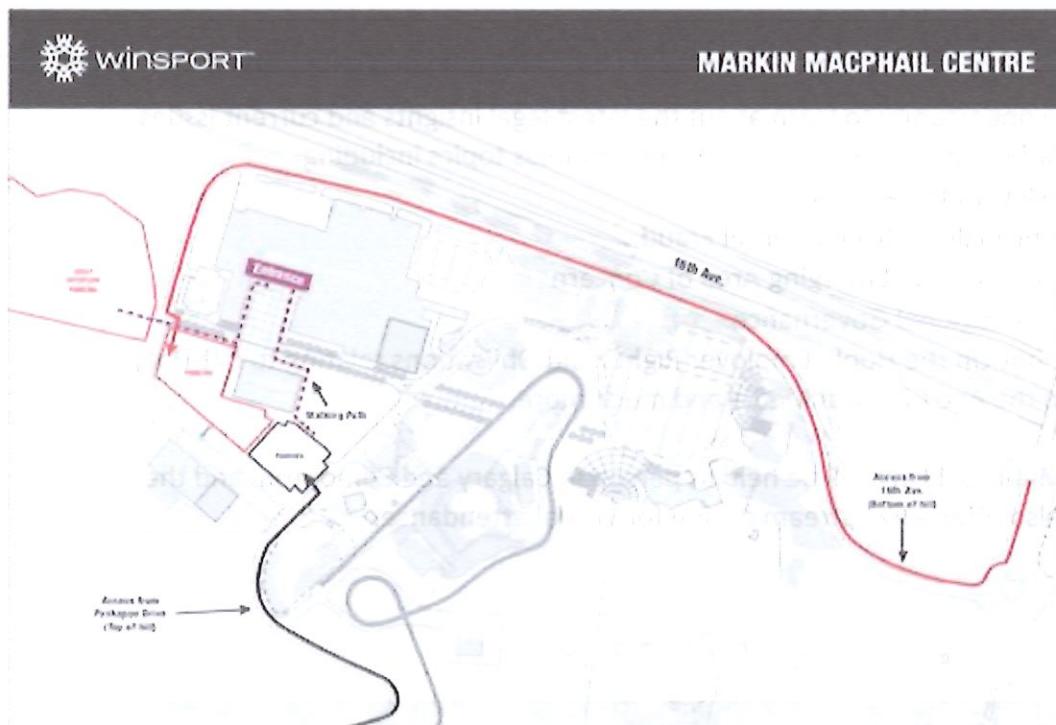
**Virtual Admission: \$149 + applicable taxes & fees**

## Parking

Please see below the parking information for each session

### Calgary

The session will be held in the Legacy A,B room. It is easily accessible from the Main front entrance. All parking is free for guests, no registration is required.



10000 100th Street NW, Edmonton, AB T5J 1E6

Edmonton EXPO Centre  
10000 100th Street NW, Edmonton, AB T5J 1E6

The session will be held in Ballroom 101-106. The closest entrance to the space will be from entrance 5. Register your car [here](#) for free parking



## Hotel Information

Should you require accommodation feel free to access our discounted hotel rates:

### Calgary

**Hotel:** Four Points by Sheraton Calgary West

**Address:** 8220 Bowridge Crescent, NW

### Edmonton

**Hotel:** Sandman Signature Edmonton Downtown

The deadline for the group rate has ended. You can still contact the hotel if you require a room at **403.288.4441** or [book a room](#) online

**Address:** 10235 – 101 St. NW, Edmonton

To book a room before January 26<sup>th</sup>, 2026, call **1-800-SANDMAN**, [email the hotel](#), or [book a room online](#) and provide the following information: **Block Code:** **“2602EMERGI”**

If you have any questions, please contact Dania Atique at [datique@brownleelaw.com](mailto:datique@brownleelaw.com).

*This event is by invitation only.*

We hope you can join us!

### Brownlee LLP

*This message is sent on behalf of the Brownlee Municipal Practice Area.*

*You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.*

Connect with us:

**Edmonton:**  
2200 Commerce Place  
10155 102 St. NW  
Edmonton, AB T5J 4G8  
(780) 497-4800  
Toll Free: 1-800-661-9069

**Calgary:**  
1500 Watermark Tower  
530 – 8 Ave. SW  
Calgary, AB T2P 3S8  
(403) 232-8300  
Toll Free: 1-877-232-8303

**Vancouver:**  
1450 Toronto Dominion  
Tower  
700 West Georgia St.  
Vancouver, BC V7Y 1K8  
(604) 416-5100

**Regina:**  
7th Floor, Royal Bank  
Building  
2010 – 11th Avenue  
Regina, SK S4P 0J3  
TEL: (306) 271-2888

**Website:** [BrownleeLaw.com](http://BrownleeLaw.com)

**LinkedIn:** [Brownlee LLP](#)

*If you do not wish to receive information regarding upcoming Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).*



**DANIA ATIQUE | MARKETING EVENTS COORDINATOR | BROWNLEE LLP**

MARKETING

**m.** 780-497-4800 | **d.** 780-970-5739 | **f.** 780-424-3254 | [datique@brownleelaw.com](mailto:datique@brownleelaw.com)  
2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8  
**Toll-Free.** 800-661-9069 | [www.brownleelaw.com](http://www.brownleelaw.com)

We acknowledge the traditional territories of the Indigenous peoples of the Treaty 6 region and the Metis settlements and Metis Nation of Alberta, regions 2, 3 and 4. We respect the histories, languages and cultures of the First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our community.

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<b>Regular Council Meeting:</b> January 26, 2026	<b>Agenda Item:</b> 11.a
<b>Prepared by:</b> Greg Skotheim	<b>Approved by:</b> Mayor
<b>Report Type:</b> Information	<b>Attachment(s):</b>

## CAO's Report

### 1 Thank you

I would like to thank the Mayor and Council again for giving me the opportunity to work again in Bowden.

### 2 Occupational Health & Safety

Working with Steven Clark (Town Employee) on updating our Occupational Health & Safety Policy info. Last year according to our records, we had a surprise visit and with audit requirements in February. Our recording, safety information and assessments are generally up to date.

### 3 Water Breaks

Water was coming up at the curb stop at 2310 21<sup>st</sup> Ave. A hydrovac was called to expose the water line. I was determined the water break was between the CC and the house, so it is the homeowner's responsibility to repair. The repair was completed on January 21, 2026.

We also have a water break on our municipal water line on 17<sup>th</sup> Ave. We have had a break there in the past. It is a small water loss and will be repaired on Monday due to first calls and contractor availability.

### 4 Arena Operator Hire

We hired a new staff member at the Arena on a contract part time basis. This individual currently is working at the Olds arena and has all the training and certification required.

### 5 Ongoing Tasks

An update on the ongoing task is provided below:

- i. ATCO Franchise Renewal - Meeting set for February 24<sup>th</sup> to start process.
- ii. Operational and Capital Budget **WIP**,
- iii. ARO (Asset Retirement Obligation) through ISL Eng. and BDO Canada Liability issues with AC water pipe and hazardous materials in buildings. **WIP**,
- iv. 2024 Annual Water Report to be submitted Alberta Environment (deadline 28 F
- v. Red Deer County Development Partnership
- vi. CAO Executive search

### Recommended Motion:

Motion by Councillor \_\_\_\_\_ that Council accepts the CAO's report as information.



## Reports (2)

Regular Council Meeting: 2026-01-12	Agenda Item: 11.b / 11.c
Prepared by: Laurie Miller	Approved by: Mayor Laurie Miller
Report Type: Information	Attachment(s): As per content

### Agenda Item 11.b / 11.c

#### Content:

#### 11.b Council Committee Reports

None submitted

#### 11.c Other Bodies and Organizations

##### Expanding Horizons Society

- Mayor's Report – 2026-01-07
- Past minutes – 2025-12-16

##### Enhance Volunteerism

- Mayor's Report – Webinar – 2026-01-15
- JustServe presentation (PowerPoint – received 2026-01-19)

##### Meeting Management (Escribe)

- Mayor's Report – Webinar – 2026-01-15

#### Note:

All meeting minutes where submitted should be assumed to be "unapproved".

#### Recommended Motion:

Motion by Councillor \_\_\_\_\_ that Council accepts the submitted reports as information.

## Meeting

### Expanding Horizons

Wednesday, January 7, 2026

Mayor Miller attended this meeting. The minutes of the previous meeting (December 16, 2025) are attached.

#### Post Meeting Comments:

The group had an extensive agenda to cover, including the presentation of the December and year end financials for the organization.

Key items:

Staffing:

- Hall Manager: job description and contract were reviewed and amended. Advertising strategy adopted and a hiring committee was established.
- Custodian: Job description was reviewed. Ad will go out along with the hall manager position.

Sponsorship:

- The society was the beneficiary of a sizeable sponsorship donation. A new savings account will be established to realize some interest.

Other:

- Bookings were reviewed and new dates established for Bike Races, Bingo and Volunteer Dinner. Volunteers identified for the races and bingo.
- Protective corners will be purchased and installed.
- Cell phone and Chromebook were purchased for the Manager. New phone number: 403-994-7726 will be added to all communications.
- Dinner Theater report from Karen Fagan. A representative will attend the next meeting.
- The civic number sign has arrived, to be installed in the spring. One Call contact required before installation.
- Sidewalks: Dan Imler will stop by and provide information about rubber coatings for the walks. Need signs to warn about the ice.
- Bowden Institution work release crews starting the painting on January 12.

Next meeting: Tuesday, February 10 at 7pm.

Prepared by:

Laurie Miller, Mayor

Expanding Horizon Society  
Minutes of December 16, 2025

In attendance Brad Dallas, Sena Urichuk, Pat Filipenko, Sheila Church, Sandy Gamble, Karen Fagan, Tara Rankin, Stan Mills, Rob and Sandy Wilcox, Dawn Zimmerman. *Laurie*

Call to Order: Brad called the meeting to order at 7pm.

Approval of amended Agenda: Sheila approved, seconded by Tara. Carried

Approval of previous minutes: Sandy W approved seconded by Karen.

Old business:

Christmas Party was attended by 93 people, and we made a profit of \$1,993.00 Not a real party crowd.

Christmas market was also not well attended as there were so many other markets and activities in both Olds and Innisfail.

The Bing profit was \$387.93

Plans for Dinner Theatre discussed. In order to make money on the event and still have prime rib we would need to increase our price. Compared our cost to Innisfail's Dinner Theatre. We felt that most people look forward to having the prime rib. Dawn suggested that we do tickets for \$25.00 for the play only. Karen suggested \$30.00 A vote was taken *by* turned down. Pat made the motion to increase the cost to \$70.00. Seconded by Rob. Carried.

A discussion on having the Dress Rehearsal open to the public for a lesser cost was turned down by Dawn. Shelia made the motion that we continue to have dinners as we did in the past. Pat seconded the motion. Carried. We will require a silent auction committee. Maybe look at doing packages instead. Hotel accommodations, Grill and cooler supplies. Stan would do a raffle.

Dawn and her crew did an excellent job of cleaning the Kitchen. It took them 25 human hours to complete the job. It was decided that in order to keep up it would require cleaning on a regular basis. It should be done every 6 months. Sena made the motion that Dawn do this job and we would supply the cleaning products. The pay would be \$350.00 each time for a total of \$700.00 a year. Pat seconded the motion. Carried. *✓*

The CEFP grant has been completed by Sheila and Pat. This was a truly frustrating task for them. The amount applied for is \$103,000.00. Pat is hoping that we get at least 85% of the ask. If we do not get funding, we would maybe have to postpone the paving as drainage and landscaping costs need to add into the total cost.

Sena gave a review of the cost to keep the building. We total \$2,900.00 in expenses per month. This did not include Kim's wage, and we pay Paul \$1,175.00 a year. We also need to put 5 to 10% away in order to be prepared for future expenses as the hall ages.

A discussion on a new manager position took place. Kim gave us a list of the duties that she does. Some of the things looked at where our own phone which Sena will investigate obtaining. A committee was set up to establish a new job description. This will include Karen, Brad, Sheila, Sena and Tara.

Brad will look after the alarm for the time being.

Another position that needs to be filled is a new Custodian. This job is not full-time and only needed when the hall has been rented. One option is inquire with the town to see if we could maybe work with them on this.

Stan will inquire into the Museum to see if he could use some of the old floorboards and build some flower planters. We could maybe offer them out as billboards for the different companies to advertise on for around \$60.00 for the year.

Stan has been looking into the sidewalk problem. We would like at doing the rubber coating as has been done at the Post Office but he feels that would be very costly. Brad will look at getting a quote. A new coating for the concrete cracks will have to wait for spring.

Next meeting Jan 7,2026

Adjournment Tara made the motion to adjourn at 8:40 pm.

## Webinar – JustServe

### Enhance Volunteerism

Thursday, January 15, 2026

#### Facilitator:

- Sarah Mosaico

#### Why Volunteerism Matters

Volunteerism is a major contributor to healthy, resilient communities. In Canada, the economic value of volunteer time was estimated at approximately \$55 billion last year. At a time when communities are facing increasing needs and limited resources, coordinated volunteer support is more important than ever.

#### What Is JustServe?

JustServe is a free online platform that connects people who want to volunteer with organizations that need help. It functions much like a matching service for community needs, making it easier for volunteers and organizations to find each other. The platform is accessible through both a website and mobile app, allowing broad and easy participation.

#### Who Supports JustServe?

JustServe is guided by a Global Advisory Council that includes well-established organizations such as the Red Cross, The Church of Jesus Christ of Latter-day Saints, Catholic Relief Services, and others. Their shared goal is to strengthen communities by improving access to volunteer opportunities. There is no cost to communities or organizations, as the platform is supported through this global commitment to community service.

#### How Communities Are Using It

The presentation highlighted successful use of JustServe in several communities, including Durham, Edmonton, Spruce Grove, and Oshawa. The platform is flexible and can be tailored to local priorities and needs.

Closer to home and worth looking at their websites:

- Town of Blackfalds: FCSS championed JustServe and encouraged community organizations to sign up.
- Town of Delburne: Actively using the platform.

#### Value During Emergencies

JustServe is especially useful during times of crisis (e.g., wildfire relief). It can act as a one-stop hub that clearly outlines where help is needed, allowing volunteers to be directed quickly and effectively while reducing duplication and confusion.

#### Recognizing Volunteerism

Some communities have received the JustServe City Awards. By adopting and submitting a Volunteer Proclamation they are entered as a champion community. Award recipients include Spruce Grove and Oshawa. Also, the United Nations has recognized volunteerism globally, declaring an International Year of the Volunteer. (Recognize volunteers as a civic asset.)

## Some Ideas for Bowden

- Explore whether JustServe could support local organizations and events
- Share this information with FCSS for further follow-up

## Key Takeaway

JustServe is a no-cost, tool that helps communities better coordinate volunteer efforts, strengthens local organizations, and improves response during both everyday needs and emergencies.

Laurie Miller, Mayor

JustServe is a free, web-based tool that allows local governments to coordinate volunteer efforts, strengthen local organizations, and improve response during both everyday needs and emergencies. It is a user-friendly, easy-to-use tool that can be customized to fit the needs of your community.

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JUST SERVE  
SERVIR  
TOUTSIMPLEMENT

JUST SERVE

©

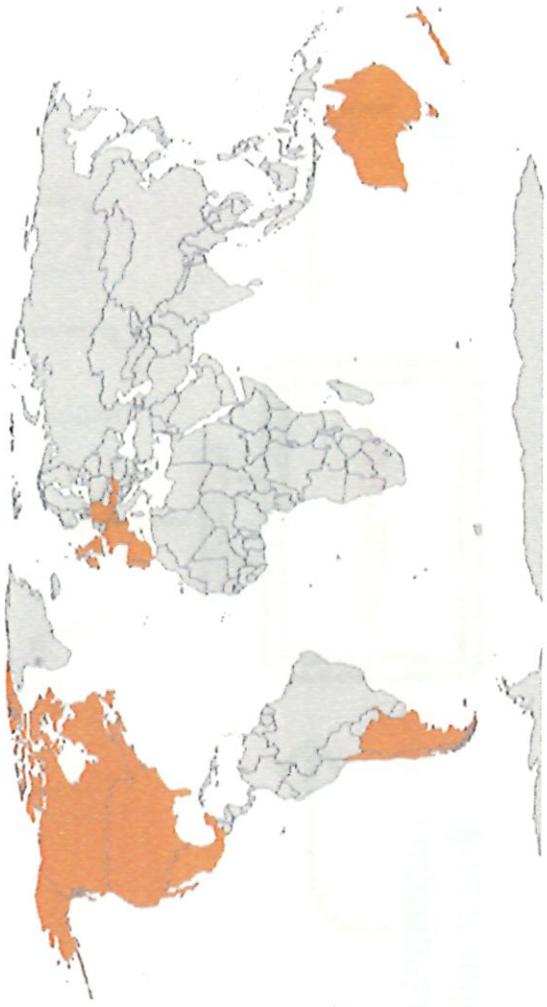
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## Overview:

1. What is JustServe.org?
2. Launching the JustServe Movement in Your Municipality
3. Disaster Preparedness and Recovery Features
4. JustServe City Award

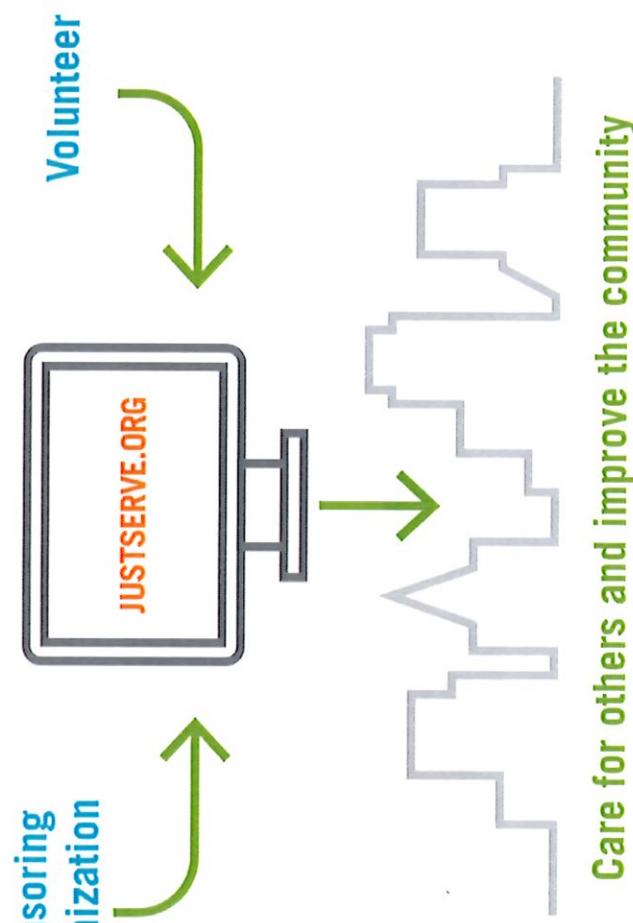
## Global Reach - 17 Countries; Nearly 1M Volunteers

- Argentina
- Australia
- Austria
- Canada
- Chile
- France
- Germany
- Hungary
- Ireland
- Mexico
- New Zealand
- Portugal
- Puerto Rico
- Spain
- Switzerland
- United Kingdom
- United States



## How it Works

- Helps people identify the needs in their community and find opportunities to serve
- Helps organizations connect with volunteers
- Can be accessed via the web or mobile app



## The JustServe Global Advisory Council

 <b>Matt Bertram</b> VP, American Red Cross	 <b>Sean Callahan</b> CEO, Catholic Relief Services	 <b>Kaira Esgate</b> CEO, America's Service Commission	 <b>John Hewko</b> CEO, Rotary International	 <b>Jolene Hodder</b> Commissioner, Salvation Army	 <b>Kenneth Hodder</b> National Commander, Salvation Army	 <b>Yotam Polizer</b> CEO, IsraAid	 <b>April Wood</b> President, National VOAD
 <b>Paul Cobb</b> Post News Group	 <b>Sharon Eubank</b> Humanitarian Division Director, The Church of Jesus Christ of Latter-day Saints	 <b>Larry Keeley</b> Doblin Group	 <b>Dr. Zaher Sahloul</b> President, Med Global				

## Overview:

1. What is JustServe.org?
2. Starting the JustServe Movement in Your City

## Overview:

1. What is JustServe.org?
2. Starting the JustServe Movement in Your City

Video Link [HERE](#)

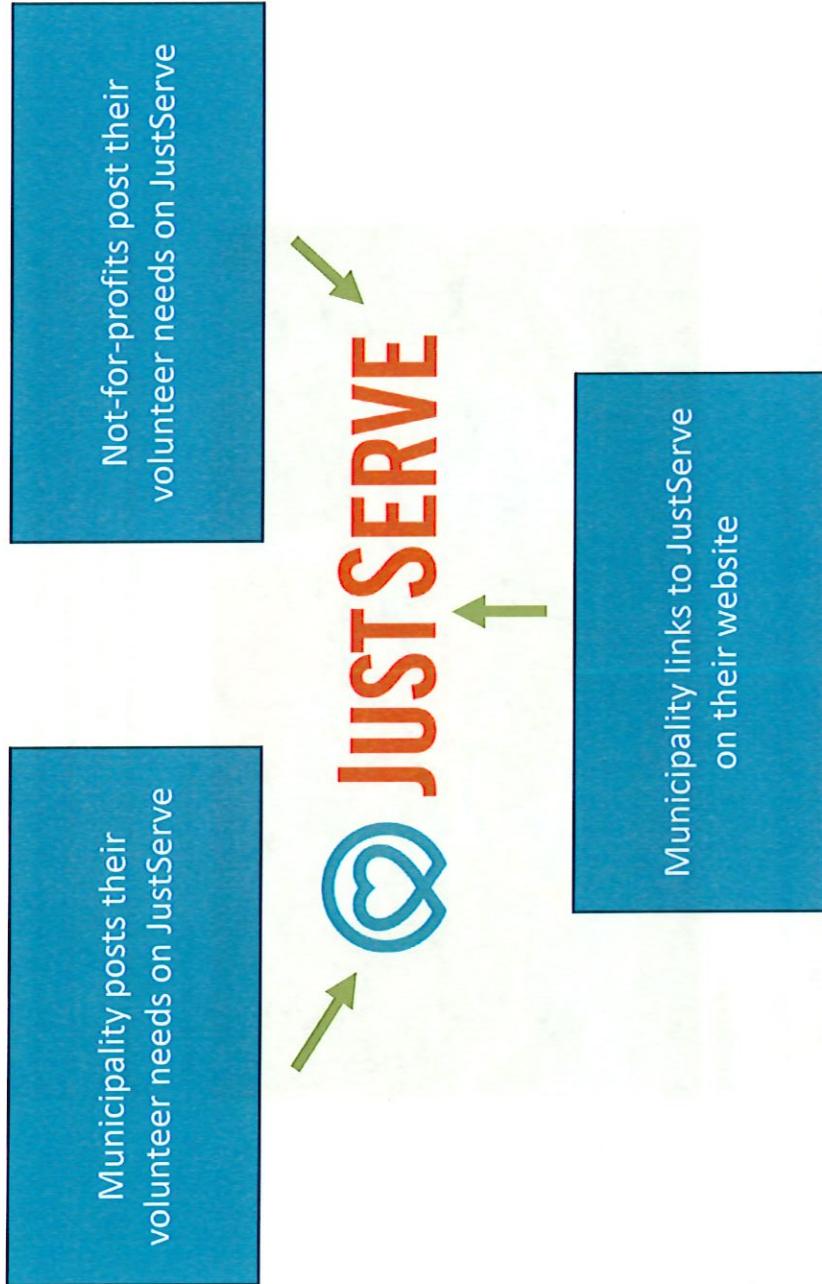
## Starting the JustServe Movement

Municipality posts their  
volunteer needs on JustServe

Not-for-profits post their  
volunteer needs on JustServe



# Starting the JustServe Movement





Every year in April, National Volunteer Week is celebrated in Spruce Grove and across the country. Learn more about National Volunteer Week and the events planned in the Tri Municipal Region.

### JustServe



*If the video does not play, press the triangle button.*

The City has partnered with JustServe to recruit volunteers and promote volunteer opportunities for both City-led and community-led initiatives. In May 2025, The City of Spruce Grove was recognized as a **Global JustServe City** for its efforts in community building and supporting diverse groups through promotion of volunteer opportunities. Click on the JustServe logo to see volunteer opportunities in Spruce Grove, and watch the video below featuring Mayor Acker, to learn more about JustServe.



Click on the logo to see current volunteer opportunities.

# Welcome to **STONY PLAIN**

LIVE ~ PLAY ~ WORK ~ TOW

and civic engagement. This strategy emphasizes community development and will be monitored over the next five years of implementation, ensuring it will build upon the legacy of the Volunteer Centre established in 1997. This strategy reflects a commitment to support civic engagement and volunteerism in the community for years to come, as outlined in the **2024-2026 Corporate Plan** and **2024-2027 Strategic Plan**.

**+** Volunteer spotlight

**-** Volunteer opportunities

There are so many ways to volunteer in our community. Check out our Volunteer Opportunities below:

Volunteer Opportunities

Ways for **youth** to volunteer



Online Volunteer Opportunities

**+** Who can volunteer?

... *Additional content* ...

Volunteer Centre are  
Community and Soc  
107, 4613-52 Avenu  
Stony Plain, Alberta  
T. 780 963 8583  
F. 780 963 1951  
Email Volunteer De  
Coordinator



## Blackfalds, Alberta

- FCSS on the JustServe website
- Inviting community organizations to get set up on JustServe
- Promoting JustServe to the community as the place to find unity in volunteerism

facebook

Email or phone

.....

### Blackfalds FCSS's Post

With the new year just beginning, it's the perfect time to make a meaningful impact.

**JustServe** makes volunteering simple—search, choose, serve. Explore the platform, post a volunteer opportunity, or explore your volunteer interests to get connected.



JustServe  ... Nov. 28. 

**FIND PROJECTS ON  
JUSTSERVE.ORG!**

© JUSTSERVE

# It's Time For a **CHALLENGE**

January 15-31, 2024

**JUSTSERVE AND MR. BEAST  
COLLAB FOR MARTIN LUTHER  
KING, JR. DAY CHALLENGE**

*Begin 2024 with a commitment to*



## Overview:

1. What is JustServe.org?
2. Starting the JustServe Movement in Your City
3. Disaster Preparedness and Recovery Features

The screenshot shows the homepage of the JustServe website. The header features the JustServe logo and navigation links for Projects, Organizations, Disaster Recovery, Success Stories, and About Us. On the right, there are links for Sign In / Register and a profile icon. A prominent orange banner on the left encourages users to assist with North/Central Alberta Wildfire Relief, with a 'Click Here' button and an 'X' to close it. The main content area has a teal background and a large white box containing the text 'Find Volunteer Opportunities in Your Area' and a search bar with the placeholder 'T5A 0A1'. Below the search bar are buttons for 'Search' and 'Or Volunteer Remotely'. To the right, a large blue box contains the text 'Does your organization need volunteers?' and a 'Learn more' button. A small note at the bottom right of the teal area provides information about partnering with JustServe.

JUSTSERVE

Projects Organizations Disaster Recovery Success Stories About Us

Sign In / Register

Assist with North/Central Alberta Wildfire Relief [Click Here](#) [X](#)

Find Volunteer Opportunities in Your Area

T5A 0A1

Search

Or Volunteer Remotely

Does your organization need volunteers?

Learn more

Learn more about JustServe or how your organization might benefit by partnering with us. We will invite the nearest JustServe volunteer specialist to contact you.



## North/Central Alberta Wildfire Relief

06 May 2023

Update: 19 May 2023

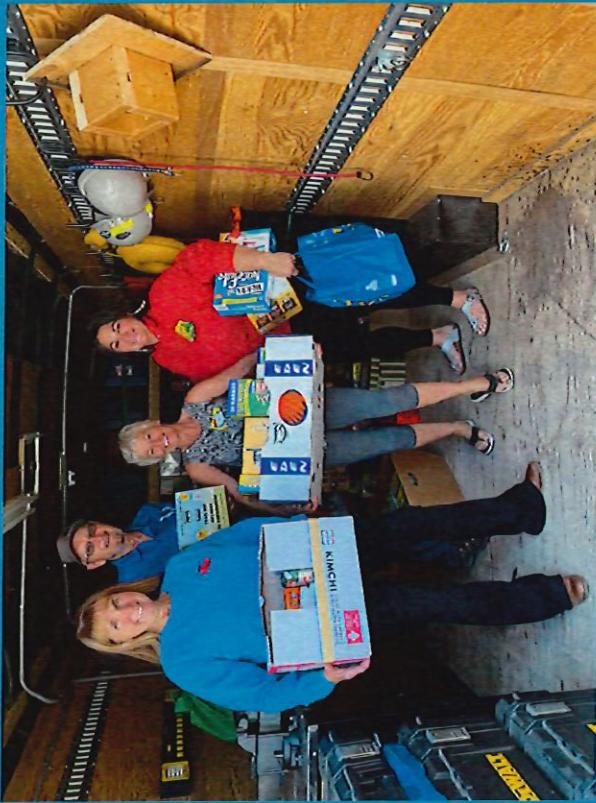
New needs are constantly arising. Please see new opportunities below to support Indigenous communities impacted by the wildfires. Please reach out to the contacts on projects before participating to ascertain important details.

Find ways to support Wildfire Relief Efforts in North/Central Alberta. Please check back frequently. Projects will be updated according to the needs of the community.

Don't live nearby? Donate to the recovery effort.

Give

Recovery Effort Projects



## Disaster Preparedness, Response and Relief

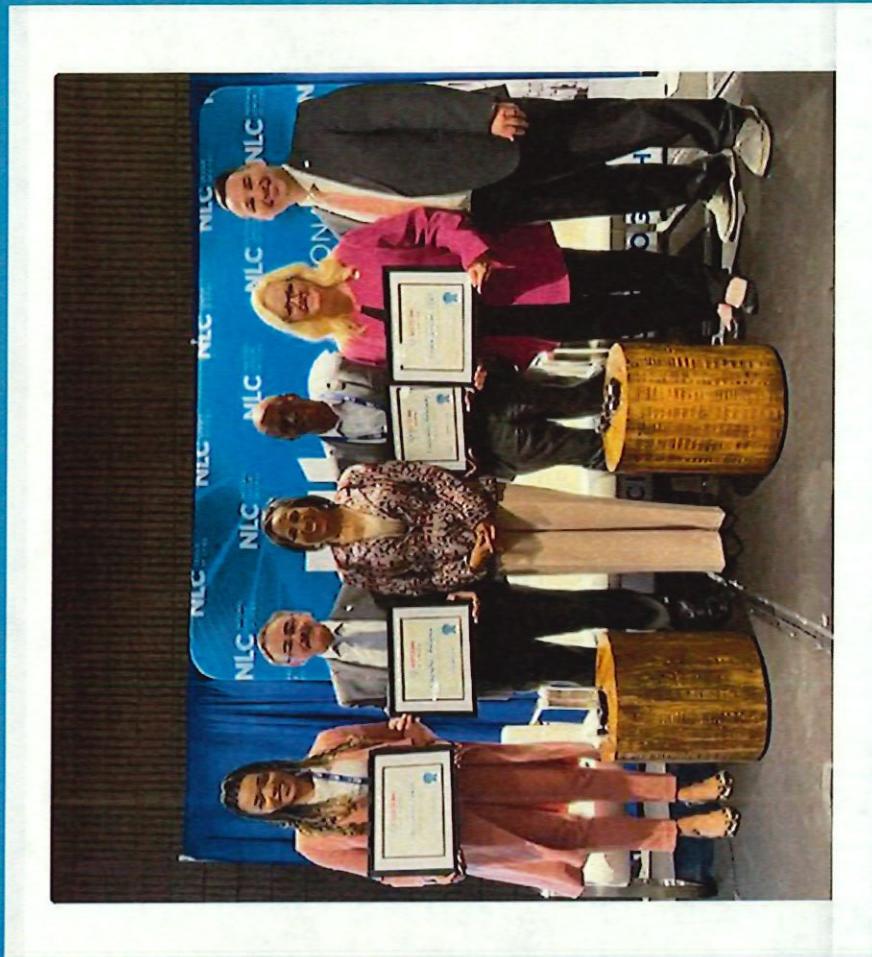
## Overview:

1. What is JustServe.org?
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# JustServe Global Award Cities

Examples Include:

Los Angeles, USA  
Houston, USA  
Colina, Chile  
Santa Clara Del Mar,  
Argentina



# JustServe Global Award Cities - Canada



## Become a JustServe City

1. Create a Volunteerism Proclamation for your city/town/village (proclamation template available).
2. Email your signed proclamation to [Awards@JustServe.Org](mailto:Awards@JustServe.Org)
3. Work to meet criteria outlined for a Global JustServe City Award.

# JustServe City Designation and Award Benefits

## JustServe City Designation

## Global JustServe City Award

- Framed Certificate for Display
- Recognition on JustServe.org
- Access to Hero Award certificate template for distribution
- 1:1 support from local JustServe Specialists
- Global JustServe City certificate
- Press release template for distribution to local media
- First 100 Cities -Specialized pull-up banner for display at City Hall

## Overview:

1. What is JustServe.org?
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4. JustServe City Award

## Invitations:

1. Send us a message in this chat or by email if you'd like an individualized consultation
2. Invite us to your next council meeting
3. Connect us to your Volunteer Champions (e.g., FCSS, etc.)
4. Add a widget/link to your website to get started quickly!
5. Create a volunteer proclamation for the 2026 International Year of the Volunteer and share it with us!



**Sarah Mosaico**  
**JustServe Specialist**  
[sarah.mosaico@justserve.org](mailto:sarah.mosaico@justserve.org)

## Webinar - Escribe

### Meeting Management

Thursday, January 15, 2026

Facilitator: Richard Cunningham

#### **What is eSCRIBE?**

eSCRIBE is a software platform that helps manage public meetings from start to finish — agendas, reports, approvals, meetings, and minutes. It works on any device and supports in-person, virtual, and hybrid meetings.

#### **Creating Agendas & Packages**

- Meetings are built step-by-step using guided tabs
- Drop-down menus make it easy to choose meeting types (Council, Committees, Boards, Staff)
- Agendas are automatically populated and easy to customize
- Documents and reports can be attached directly to each agenda item
- Templates are available for things like staff reports, RFDs, etc.

#### **Approvals & Workflow**

- Everything starts in draft form and electronic approvals are built in
- Permissions control who can view, edit, and approve items
- Action lists can be created directly from agenda items, including who needs to act or approve

#### **Publishing**

- Once approved, the system prepares the meeting package automatically
- In-camera or confidential items can be excluded
- Meetings can be published as either a PDF or an HTML page

#### **During the Meeting**

- The agenda is walked through directly in the system
- Meetings can be recorded or live-streamed
- Hybrid meetings are fully supported
- Remote attendees can vote on their device, or votes can be taken manually
- A built-in timer helps manage speakers and delegations

#### **After the Meeting**

- Minutes are automatically generated
- Reduces manual work and speeds up follow-up

Details can be found at: [eScribe Public Meeting Management Software](http://eScribe Public Meeting Management Software)

Laurie Miller, Mayor


**Closed Session**

Regular Council Meeting: 2026-01-26	Agenda Item: 12.a
Prepared by: Laurie Miller	Approved by: Mayor

**CLOSED SESSION OF COUNCIL ("in camera")**

Those present in this closed session of Council are reminded that items discussed herein are required to be kept in confidence and that they can only be discussed after the items are openly discussed at a meeting held in public.

Although Alberta Government guidelines recommend that contentious or sensitive local issues such as Bylaw Amendments (Land Use) or Subdivision Proposals must not be discussed in closed session these matters are still deemed to be at a private / confidential stage of negotiation.

**Motion 12**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ am/pm that Council moves to an "in-camera" session.

**MOTION CARRIED NAMICIOUSLY**

**12.a Legal (Confidential) Contracting – Strategic Planning.**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 23 "local public body confidences".

**Motion 12.i**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ am/pm that Council return to an "open meeting" of Council.

**MOTION CARRIED NAMICIOUSLY**

**Motion 12.a**

Moved by Councillor \_\_\_\_\_ at \_\_\_\_\_ am/pm that Council

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