

Town of Bowden – Council Organizational Meeting
AGENDA

Pursuant to section 192(1) of the MGA
and
Section 6.3 of the Town of Bowden Council Procedural Bylaw 08 / 2020

A Council Organizational Meeting of the Town of Bowden to be held in Council Chambers,
at 2101 – 20 Avenue, Bowden, on
Monday October 28, 2024, commencing at 6:30 pm.

1. CALL TO ORDER

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

3. MATTER OF COUNCIL BUSINESS

- i. Date & Time & location of Council Meetings for 2024 / 2025.
- ii. Elected Officials Remuneration.
- iii. Deputy Mayor Appointments and Schedule.
- iv. Council Committee Appointments (and appointment of Chairperson).
- v. Banking Services.
- vi. Other matters.

4. MEETING ADJOURNMENT

Organizational Council Meeting: October 28, 2024.	Agenda Item: 3.i
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): 1. Meeting Schedule 2024 / 2025

3(i)

a Legislative Requirement

Subject to section 193 of the MGA and section 6 of the Council Procedural Bylaw 08 / 2020, Council will determine the date, time, and location of Regular Council Meetings.

b Review

Council to review the attached Regular Council Meeting (RCM) schedule and amend the schedule if required.

Council may wish to consider the requirement for a RCM on Monday December 23, 2024.

CAO, Arno Glover would like to inform Council of his approved absence for the period Monday 16th December 2024 until Thursday 2 January 2025.

2024 & 2025 Regular & Organizational Council Meeting Schedule

2024	Day	Meeting Type
November 12, 2024	Tuesday	Regular Council Meeting (rescheduled due to Remembrance Day)
November 25, 2024	Monday	Regular Council Meeting
December 9, 2024	Monday	Regular Council Meeting
December 23, 2024	Monday	Regular Council Meeting (tbc)
2025	Day	Meeting Type
January 13, 2025	Monday	Regular Council Meeting
January 27, 2025	Monday	Regular Council Meeting
February 10, 2025	Monday	Regular Council Meeting
February 24, 2025	Monday	Regular Council Meeting
March 10, 2025	Monday	Regular Council Meeting
March 24, 2025	Monday	Regular Council Meeting
April 14, 2025	Monday	Regular Council Meeting
April 28, 2025	Monday	Regular Council Meeting
May 12, 2025	Monday	Regular Council Meeting
May 26, 2025	Monday	Regular Council Meeting
June 9, 2025	Monday	Regular Council Meeting
June 23, 2025	Monday	Regular Council Meeting
July 14, 2025	Monday	Regular Council Meeting
July 28, 2025	Monday	Regular Council Meeting
August 11, 2025	Monday	Regular Council Meeting
August 25, 2025	Monday	Regular Council Meeting
September 8, 2025	Monday	Regular Council Meeting
September 22, 2025	Monday	Regular Council Meeting
October 14, 2025	Tuesday	Regular Council Meeting (rescheduled due to Thanksgiving)
October 27, 2025	Monday	Organizational Meeting (6:30pm)
October 27, 2025	Monday	Regular Council Meeting

Note:

All Regular Council Meetings will commence at 7:00pm and be held at the Town Administration Office (2101 – 20th Avenue) in the Council Chambers unless otherwise notified.

**3(i) continued
c Alternative Motions**

Motion by Councillor _____ that the Council Meeting schedule is accepted as presented.

or

Motion by Councillor _____ that the Council Meeting schedule is accepted as amended
(amended as follows):

Organizational Council Meeting: Oct 28, 2024.	Agenda Item: 3.ii
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): 1. Elected Official's Remuneration, Benefits & Expenses Policy (01 / 2022) 2. Council Remuneration (current)

3(ii)**a Background Information.**

The attached documents provide:

- A copy of the Elected Official's Remuneration, Benefits & Expenses Policy (01 / 2022) passed by Council resolution during the RCM of June 27, 2022.
- A schedule of the current remuneration for elected officials.

b Council Remuneration Review

Council may wish to review the remuneration for elected officials and propose a future course of action in regard to any proposed amendments.



Town of Bowden
 Box 338, 2101 20th Ave
 Bowden, Alberta, T0M 0K0

**Town of Bowden – Province of Alberta
 Policy Document (01 / 2022)
 ELECTED OFFICIALS'
 REMUNERATION, BENEFITS & EXPENSES POLICY**

1 POLICY STATEMENT

The Town of Bowden will provide remuneration and benefits to elected officials in recognition of their public service and in consideration of carrying out their municipal duties.

Compensation for elected officials should:

- reflect their roles and responsibilities,
- recognize time commitments,
- be fair and reasonable,
- be determined within a remuneration framework that is financially sustainable.

The purpose of this policy is to provide an open (public) written statement that defines:

- the types of remuneration (including benefits),
 - the amount of remuneration (fixed and ascertainable),
 - procedures for submitting remuneration & expenses claims,
 - the process for remuneration review.
-

2 DEFINITIONS

CAO (Chief Administrative Officer)

Is the person appointed by Council into the position of Chief Administrative Officer for the Town of Bowden in accordance with the Municipal Government Act and is the administrative head of the Municipality (and includes any person given designated responsibilities by the CAO).

Council

Means the duly elected Municipal Council of the Town of Bowden.

Elected Officials

Means those persons elected as Mayor and Councillors (including the Deputy Mayor).

Expenses

Means reimbursement for approved expenses paid out of pocket, based on actual submitted receipts.

Honorarium

Means a flat monthly amount paid to elected officials as identified in section 4.1 of this policy.

Per Diem

Means an hourly, daily, or flat rate amount paid to cover specific meetings or duties as identified in section 4.2.1 of this policy.

Remuneration

Means the combination of honoraria, per diem and benefit payments.

Town

Means the municipal corporation of the Town of Bowden.

Words (interpretation)

- a) "may" is to be construed as permissive and empowering,
- b) "must" is to be construed as imperative,
- c) "shall" is to be construed as imperative (mandatory),
- d) "should" is to be construed as recommended.

3 SCOPE

This policy applies to all elected officials.

4 REMUNERATION**4.1 Honoraria**

These are the amounts paid each month to elected officials irrespective of attendance at meetings or time spent on municipal matters.

As moved at the Council Organization Meeting of October 25, 2021, elected officials (by office) are compensated with a monthly honorarium, as follows:

Office	\$ (monthly)	\$ (yearly)
Mayor	700.00	8400.00
Deputy Mayor*	400.00	n/a
Councillor	350.00	4200.00

* Effective only for the period during which the office of Deputy Mayor is held.

4.2 Per Diems**4.2.1**

As moved at the Council Organization Meeting of October 25, 2021, elected officials receive a per diem, as follows:

This is remuneration made for attending (and travel time to) the meetings of Council, Council Committees and for performing other municipal duties as required by nature of holding public office.

Office	\$ (per hour*)	\$ (per ½ hour*)
Mayor	30.00	\$15.00
Councillor	30.00	\$15.00

* calculated to the nearest hour or ½ hour.

4.2.2

Claimable Per Diems include:

- a) Regular Council Meetings, Special Council Meetings, Organizational Meetings of Council,
- b) Council Committee meetings that an elected official has been appointed to,
- c) Boards, Commissions, Society meetings that an elected official has been appointed to,
- d) Public Hearings,
- e) Conferences, Conventions, Education Sessions, Seminars and Workshops,

- f) Community partner meetings,
- g) Ministerial meetings.

4.2.3

Non-Claimable Per Diems include:

- a) An honorarium or per diem may be accepted from other organizations (eg: where an elected official serves on a Regional Commission) however the per diem provided for by the Town in 4.2.1 cannot be claimed if a payment is already received from another organization.
- b) Where an elected official attends a meeting to which they are not the designated / alternate Council representative.

4.2.4

Members are not limited in the number of educational or development activities they may attend however the total cost of all Council per diems may not exceed the total sum provided for these expenditures within the Town's operational budget for that year.

4.2.5

The cost of Councillor representation at conferences and conventions may not exceed the total sum provided for these expenditures within the Town's operational budget for that year.

4.2.6

Attendance at special events, social events, golf tournaments, facility tours, and galas etc will not receive a per diem payment.

4.2.7

The Mayor may, at his / her discretion, claim per diem up to a maximum of two hours for a single appearance when invited to make public appearances in an official capacity

4.3 Expenses

4.3.1

Provision will be made to cover an allowance for travel, subsistence and for expenses occurred in the fulfillment of duties.

Expense			Notes
Breakfast	\$17.50	Per day	if departed before 7:30am
Lunch	\$17.50	Per day	if departed before 1:00pm
Supper	\$30.00	Per day	if departed after 4.00pm
Gratuities on Meals	Max 15%		
Incidental Expenses	\$10.00	Per day	
Mileage Allowance*	\$0.53	Per km	use of personal vehicle
Travel & Accommodation	cost recovery		(refer to 4.3.2 below)

* The mileage allowance rate should reflect the official Government of Alberta published mileage rate.

4.3.2

Travel expenses to attend official functions are authorized by the inherent nature of this policy.

Council members must however demonstrate fiscal responsibility when making reservations for travel and accommodation. The most economic, efficient, or practical means should be sought.

The cost of Council members travel and accommodation may not exceed the total sum provided for these expenditures within the Town's operational budget for that year.

4.3.3

Miscellaneous expenses such as vehicle parking, hotel internet fees, registration fees, and secretarial services (photocopying) may be claimed where valid and applicable.

For all miscellaneous expenses claimed a copy of the printed receipt must be attached to the Councillor Timesheet / Expenses Claim Form. Photocopies of credit card statements are not acceptable.

4.3.4 Non allowable expenses.

The following expenses cannot be claimed:

- a) Fines, penalties, or liabilities as a result of a traffic violation or an offence committed under the Alberta Traffic Safety Act (or any other Provincial Act) or Bylaw.
- b) Liquor expenses,
- c) Fund raising donations, charitable donations, gifts, and any form of gaming or gaming entertainment,
- d) Attendance, and travel to, special events, social events, political party functions, fund raising functions, sporting tournaments, facility tours, galas and parades do not qualify to receive payment for expenses incurred,
- e) Spousal expenses including travel, meals, registrations, tickets, and fees are considered a personal expense and cannot be claimed.

5 EXPENSE SUBMISSION & REIMBURSEMENT PROCESS**5.1**

Council members must submit their timesheets according to the processing / payroll deadlines set by Administration.

5.2

Timesheet / expenses claim forms will be provided by Administration.

5.3

Timesheet / expenses claim forms submitted by Councillors must be approved by the Mayor.

5.4

Timesheet / expenses claim forms submitted by the Mayor must be approved by the CAO.

5.5

In the event of a dispute over a submitted expense "Council as a Whole" shall review the expense and determine its validity and eligibility for reimbursement.

6 REMUNERATION PROCESSING**6.1**

Remuneration will be processed via the Town's payroll system.

6.2

Remuneration will be paid on the 15th day of each month by direct credit transfer.

6.3

Remuneration deductions will be made by Administration in accordance with all applicable Canada Revenue Agency requirements or any other statutory enactment or court order made on earnings.

6.4

A deduction will be made to Alberta Municipalities in respect of a basic life insurance policy premium.

7 REMUNERATION REVIEW**7.1**

A remuneration review will occur every general election year or midterm if Council agree to do so by resolution made in a Regular Meeting of Council.

7.2

Any changes to Councillor's remuneration proposed during the annual Organizational Meeting of Council must receive formal approval through the annual Operating Budget review process.

7.3

Revised remuneration rates will become effective in the first pay period following formal approval of the Town's Operating Budget for that year.

7.4

The process for conducting a remuneration review is outlined in Schedule A of this Policy, "Council Remuneration Review Committee – Terms of Reference".

8 AUTHORITY / RESPONSIBILITIES**8.1**

The CAO is responsible for providing resources and implementing procedures to ensure this policy is effective in its operation.

8.2

Council will consider recommendations put forward by the Council Remuneration Review Committee.

Council may accept, reject, or modify (in full or part) any proposals made by the Council Remuneration Review Committee.

9 SUPPLEMENTARY INFORMATION**9.1 Related Documentation**



Schedule A Council Remuneration Review Committee – Terms of Reference.

9.2 Additional Information

Questions or concerns relating to this Policy should be directed to the Chief Administrative Officer:

Tel: 403 224 3395
E-mail: cao@bowden.ca

9.3 Policy Specifics

Policy Number	01 / 2022
Policy Title	Elected Officials Remuneration, Benefits & Expenses Policy
Supersedes / Revokes	n/a
Document produced by:	Arno Glover 
Date Passed (Council Meeting)	June 27, 2022
Council Resolution #	Motion 8.a
Date Effective	June 28, 2022
Policy Review Date	Every election year or as required.
Distribution:	Mayor / Councillors / CFO / CAO
Approved by:	Jacqui Molyneux (Acting CAO) 

9.4 Policy Revision History

Any proposed changes that materially affect this policy in principle or substance (including remuneration) can only be made by Council motion.

Any change to this policy to:

- i. correct clerical, grammatical or typographical errors, or
 - ii. clarify context or meaning,
- can be made with the CAO's approval.

All revisions to this policy must be recorded below.

The version control number of this document must be amended accordingly.

Date	Version Control #	Description of Change	Section	Approved by
n/a				

SCHEDULE A

Council Remuneration Review Committee – Terms of Reference

A1

Legality

The Town of Bowden Council Remuneration Review Committee is an ad-hoc Committee of Council.

A2

Purpose

The purpose of the Council Remuneration Review Committee is to review the Elected Officials' Remuneration, Benefits & Expenses Policy and to make recommendations to Council in relation to proposed changes in the remuneration of the elected officials.

A3

Committee Membership

Membership of the Council Remuneration Review Committee will consist of three volunteer residents from the Town of Bowden. Appointments to the committee will be ratified by Council resolution.

The CAO (or designated deputy) will act in an advisory role to the Committee and will provide any information necessary to the Committee to fulfill their duties.

A4

Meetings

The Council Remuneration Review Committee will meet in the third quarter (July to September) of any year in which a general election occurs or whenever deemed necessary as resolved by Council motion.

The frequency and dates of meetings will be at the discretion of the Committee as deemed necessary.

By reason of being an "ad hoc committee", the Council Remuneration Review Committee will be dissolved once a recommendation to Council has been submitted.

A5

The Council Remuneration Review Committee may consider all or some of the following factors in determining their recommendations:

- a) previous pay awards (when / how much),
- b) the existence of any policy directives,
- c) comparative studies with other Town's compensation awards,
- d) financial factors (eg: current state of the Town's financial health, debt burden, reserves),
- e) external factors such as, forecast inflation, the Consumer Price Index, local market conditions, economic indicators, community sentiment / perceptions.

A6

Reporting & Records

The Council Remuneration Review Committee will submit a written report of their recommendations to the CAO, no later than the 1st day of October for inclusion on the agenda of the annual Organizational Meeting of Council.

A review of Councillor's remuneration should be objective and made without any commentary on a perception of Councillor's efficacy or productivity.

	MAYOR		DEPUTY MAYOR		COUNCILLORS	
	monthly	per annum	monthly	per annum	monthly	per annum
Base Remuneration 2016	\$500	\$6,000	\$300	\$3,600	\$250	\$3,000
Base Remuneration 2017	\$500	\$6,000	\$300	\$3,600	\$250	\$3,000
Base Remuneration 2018	\$500	\$6,000	\$300	\$3,600	\$250	\$3,000
Base Remuneration 2019	\$600	\$6,000	\$400	\$4,800	\$350	\$4,200
Base Remuneration 2020	\$600	\$6,000	\$400	\$4,800	\$350	\$4,200
Base Remuneration 2021	\$700	\$8,400	\$400	\$4,800	\$350	\$4,200
Base Remuneration 2022	\$700	\$8,400	\$400	\$4,800	\$350	\$4,200
Base Remuneration 2023	\$700	\$8,400	\$400	\$4,800	\$350	\$4,200
Base Remuneration 2024	\$728	\$8,736	\$416	\$4,992	\$364	\$4,368

NOTES

- 2019 Base remuneration (Honararium) increased by \$100.00 for both Mayor, Deputy Mayor & Councillors to cover additional federal tax liability
- 2021 Base remuneration (Honararium) increased by \$100.00 for Mayor (only)
- 2024 Base remuneration (Honararium) & Hourly Rate increased by 4% (COLA)

**3(ii)
b Council Remuneration Review (continued)**

Motion by Councillor _____ that:

Deputy Mayor Appointments

Organizational Council Meeting: October 28, 2024.	Agenda Item: 3.iii
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): n/a

3(iii)

a Legislative Requirement

As per the requirements of section 152 of the Municipal Government Act Council must appoint a Deputy Chief Elected Official,

Deputy and acting chief elected officials

152(1) A council must appoint one or more councillors as deputy chief elected official so that

- (a) only one councillor will hold that office at any one time, and
- (b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
- (b) if the office of chief elected official is vacant.

The current schedule (as approved at the Council Organizational Meeting of October 25, 2021) is as follows:

The Deputy Mayor's List for 2021 to 2025 is as follows:

Deputy Mayor List & Schedule 2021 to 2025	
Name	Term
Councillor Paul Webb	November 8, 2021 to June 27, 2022
Councillor Wayne Milaney	June 28, 2022 to February 27, 2023
Councillor Sandy Gamble	February 28, 2023 to October 23, 2023
Councillor Deb Coombes	October 24, 2023 to June 24, 2024
Councillor Marie Flowers	June 25, 2024 to February 24, 2025
Councillor Randy Brown	February 25, 2025 to October 27, 2025

b Review

Council to review the current schedule and amend the schedule **if required.**

c Alternative Actions

That the Deputy Mayor List & Schedule for the remainder of the electoral term 2024 to 2025 remains unchanged as published,

or

Council by resolution to amend the Deputy Mayor List & Schedule for the remainder of the electoral term from October 29, 2024, to October 27, 2025.

**3(iii) (continued)
d Alternative Motions**

Motion by Councillor _____ that the Deputy Mayor List & Schedule remains unchanged for the remainder of the electoral term from October 29, 2024, to October 27, 2025.

or

Motion by Councillor _____ that the Deputy Mayor List & Schedule is amended for the remainder of the electoral term from October 29, 2024, to October 27, 2025 as follows:

Organizational Council Meeting: October 28, 2024.	Agenda Item: 3.iv
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): 1 Council Committee appointments (current) 2 Council Committee (blank form)

3 (iv)**a Legislative**

Council Committees are defined by the Town of Bowden Council Committee Bylaw. The current version of the bylaw is 06 / 2023 passed by Council in the RCM of October 10, 2023.

Appointments to other boards, associations and commissions are made by Council during the Organizational Council Meeting as per the provisions of Council Procedural Bylaw 08 / 2020.

b Appointment of Elected Officials to Council Committee

There are seven Council "committees" as defined by the bylaw.

- 1 Intermunicipal Development Committee
- 2 Emergency Advisory Committee (all elected officials)
- 3 Special Events & Cultural Committee (all elected officials)
- 4 Weed Control Act – Appeals Committee (all elected officials)
- 5 Public Library Board
- 6 Bowden & District Cemetery Committee
- 7 Municipal Planning Commission (all elected officials)

Three of the Council "committees" require Council to elect appointments to the committee.

These are:

- i. Intermunicipal Development Committee (3 appointed elected officials).
- ii. Bowden & District Cemetery Association (1 appointed elected official and 1 alternate).
- iii. Public Library Board (a minimum of 1 but no more than 2 appointed elected officials)

Note:

As per the provisions set out within the Provincial Library Act:

- a) there must not be any alternate elected officials,
- b) all appointed officials must be for a set term of office,
- c) a resolution must be made by Council in respect of (a) and (b) above.

c Appointment of Committee Chairperson

As per the provisions set out in Council Committee Bylaw 06 / 2023 a chairperson must be appointed annually to each of the following "committees".

- i. Municipal Planning Committee,
- ii. Intermunicipal Planning Committee.

d Review and Appointment of Elected Officials to Other Bodies & Organizations

Council is to appoint elected officials to all other bodies and organizations as:

- i. required by enactment or policy (ie: appointments to Commissions or Boards)
- ii. deemed necessary.

e Recommended Action

Council is to review the requirements to appoint elected officials, and the nomination of a chairperson (where applicable) to Town of Bowden Council Committees and other bodies and organizations as required.

2023 / 2024
List of:
Council Committee & Appointments
&
Appointment of Elected Officials to other Bodies & Organizations
 (as approved during the October 23, 2023, Organizational Meeting of Council).

Council Committees	Chairperson	Appointed Members		
Municipal Planning Commission (MPC)	Paul Webb	All Council Members		
Emergency Advisory Committee	Mayor	All Council Members		
Special Events & Cultural Committee	Mayor	All Council Members		
Weed Control Act – Appeals Committee	Mayor	All Council Members		
Intermunicipal Development Committee (3 Councillors)	Mayor	Robb Stuart	Randy Brown	Paul Webb
Public Library Board (2 Councillors)	Appointed by Board	Deb Coombes	Randy Brown	Term of Office 1 Year
Bowden & District Cemetery Association (1 Councillor & 1 Alternate Councillor)	Appointed by Board	Wayne Milaney	Alternate Deb Coombes	n/a

Other Bodies & Organizations		
	Regular	Alternate
Bowden & District Agricultural Society	Paul Webb	Marie Flowers
Bowden Grandview School Council	Deb Coombes	Marie Flowers
Central Alberta Economic Partnership (CAEP)	Paul Webb	Randy Brown
Central Alberta Regional Waste Management Commission	Sandy Gamble	Randy Brown
Expanding Horizons Cultural Enhancement Society	Marie Flowers	Sandy Gamble
Mountain View Regional Water Services Commission	Robb Stuart	Deb Coombes
South Red Deer Regional Wastewater Commission	Randy Brown	Robb Stuart
Parkland Foundation Management Body	Sandy Gamble	Deb Coombes
Parkland Regional Library Board	Deb Coombes	Paul Webb
Red Deer & District Family and Community Support Services	Sandy Gamble	Marie Flowers
Bowden Friendship Club	Marie Flowers	Deb Coombes

2024 / 2025 (to be completed)

List of:

Council Committee & Appointments

&

Appointment of Elected Officials to other Bodies & Organizations

(as approved during the October 28, 2024, Organizational Meeting of Council).

Council Committees	Chairperson	Appointed Members		
Municipal Planning Commission (MPC)		All Council Members		
Emergency Advisory Committee	Mayor	All Council Members		
Special Events & Cultural Committee	Mayor	All Council Members		
Weed Control Act – Appeals Committee	Mayor	All Council Members		
Intermunicipal Development Committee (3 Councillors)				
Public Library Board (2 Councillors)	Appointed by Board			Term of Office 1 Year
Bowden & District Cemetery Association (1 Councillor & 1 Alternate Councillor)	Appointed by Board			n/a

Other Bodies & Organizations

	Regular	Alternate
Bowden & District Agricultural Society		
Bowden Grandview School Council		
Central Alberta Economic Partnership (CAEP)		
Central Alberta Regional Waste Management Commission		
Expanding Horizons Cultural Enhancement Society		
Mountain View Regional Water Services Commission		
South Red Deer Regional Wastewater Commission		
Parkland Foundation Management Body		
Parkland Regional Library Board		
Red Deer & District Family and Community Support Services		
Bowden Friendship Club		

**3 (iv) continued
f Suggested Motions**

Recommended Motion:

Motion by Councillor _____ that the appointed elected officials, and the nomination of a chairperson (where applicable) to the Town of Bowden Council Committees and other bodies and organizations are as discussed, agreed and recorded during the Organizational Meeting of Council.

Required Motion:

Motion by Councillor _____ that the appointed elected officials to the Public Library Board are Councillor _____ and Councillor _____ for a period of one (1) year effective October 29, 2024.

Organizational Council Meeting: October 28, 2024.	Agenda Item: 3.v.
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): n/a

3 (v)

a Legislative Requirement

Section 270(2) of the MGA requires that:

A Municipality must ensure that all money belonging to or held by the municipality is deposited in a bank, credit union, loan corporation, treasury branch or trust corporation designated by council.

b Other Requirement

ATB Financial require (annually) a copy of the motion made by Council.

c Recommended Action

That Council by motion designates ATB Financial to continue to provide banking services to the Town of Bowden.

Recommended Motion:

Motion by Councillor _____ that Council designates ATB Financial to continue to provide banking services to the Town of Bowden for the remainder of 2024 and for the year 2025.

Organizational Council Meeting: October 28, 2024.	Agenda Item: 3.vi.
Prepared by: Arno Glover	Approved by: Mayor Robb Stuart
Report Type: Request for Decision	Attachment(s): n/a

3 (vi) Other Matters

Any other business

- 1.
- 2.
- 3.

Motion by Councillor: _____